

Adults Fees and Charges

	Agreed charges 2013/14			Proposed charges 2014/15			% Change
	Basic	VAT	Total	Basic	VAT	Total	
	£	£	£	£	£	£	2014/15 2014/15
Adults Services							
1. Meals on Wheels							
Price Per <u>Frozen</u> Meal	3.50	0.00	3.50	3.50	0.00	3.50	0.00%
Price Per Hot Meal	4.90	0.00	4.90	4.90	0.00	4.90	0.00%
2. Day Care (per 5 hour session – 10am to 3pm)							
The charges proposed are in line with current staff ratios, where increased levels of support are required charges will increase. In providing services to other local authorities, the principle of full cost recovery will be adopted.							
Internally provided services – internal clients	49.65	0.00	49.65	46.80	0.00	46.80	-5.74%
Internally provided services – external clients	77.30	0.00	77.30	55.80	0.00	55.80	-27.81%
3. Transport (per journey)							
The charges for internally provided services will be re-calculated in April 2013 as part of the route planning process.							
Internally provided – rate per day	28.50	0.00	28.50	26.79	0.00	26.79	-6.00%
Cash personal budget per day	10 to 15	0.00	10 to 15	10 to 15	0.00	10 to 15	0.00%

Notes:**Charges for Residential and Nursing Care**

Individuals who have been determined that residential and nursing home accommodation would best support their needs are financially assessed under 'Charging for Residential Accommodation Guide' (CRAG). This guidance issued by the Department of Health outlines the rules in support of The National Assistance (assessment of Resources) Regulations 1992 on how Capital, Income and Expenditure can be treated to determine a financial contribution. Accommodation based care is purchased from the independent sector and can be at the full cost to the Council.

Charges for Community Based Services

Adults Fees and Charges

Those individuals who have been assessed for a need and remain within the Community and receive support are subject to a financial assessment. For Community based clients they are subject to the 'Fairer Charging Policies for Home Care and Other non-residential Social Services'. This is issued by the Department of Health annually and aligns with our Fairer Contributions Policy approved by Cabinet in 2011.

Under this policy, all service users who are eligible to receive the proposed chargeable services, except Meals on Wheels, will be required to go through a financial assessment process to determine their ability to pay. The financial assessment process looks at all of the service users weekly income and expenditure levels to determine the amount of contribution, if any, they will be required to make.

Service users who have capital and assets in excess of £23,250 will have to pay full cost of the services provided. The Council will also be applying a "tariff income" or graduated scale to reflect income received on capital and assets held between £14,250 and £23,250 as a part of the financial assessment. The "tariff income" is designed to take into account income received for capital and savings held in bank and building society accounts.

Personal budgets are calculated using the Resource Allocation System (RAS) and determine the level of resources required to meet statutory needs. Contributions towards the cost of care will be charged based on ability to pay calculated through the financial assessment process. Harrow has implemented MyCommunityPurse making the opportunity for individuals to receive a Personal Budget an easier reality.

Note: Supporting People

Service users receiving long-term housing support services funded by the Supporting People (usually sheltered housing for older people) can be charged. The charges are only payable by tenants not eligible for financial support under the Fairer Charging arrangements.

The current charge of up to £15 per week is being affected by changes in funding arrangements for sheltered housing services. This is leading to a reduction in support costs (and subsequently the support charge passed to individuals) and a rise in the service charge levied by the landlord, which is linked to the person's rent and falls under the Housing Benefit regulations.

These changes mean we expect to cease charging altogether in 14/15 subject to find agreement with landlord.

Housing Fees and Charges

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT	Total	Basic	VAT	Total	
	£	£	£	£	£	£	
Non-Statutory Fees							
Housing General Fund							
1. Bed & Breakfast charges							
Weekly charge	173.08	0.00	173.08	173.08	0.00	173.08	0.00%
2. Furniture storage - Weekly charge for full storage cost for new applicants; no charge raised for removal, as this likely to be beyond most household's abilities to pay at a time when they are facing homelessness.							
Weekly charge for full storage cost for new applicants; no charge raised for removal, as this likely to be beyond most household's abilities to pay at a time when they are facing homelessness.	45.00	0.00	45.00	45.00	0.00	45.00	0.00%
3. Hostels - Vernon Lodge Hostel managed by Genesis HA. Management agreement being reviewed to take account of impact of overall benefit cap. Households whose income prevents them from receiving housing benefit for this accommodation will be offered assistance to obtain alternative housing in private rented sector.							
Single Room per month	250.68	0.00	250.68	250.68	0.00	250.68	0.00%
Double Room per month	307.02	0.00	307.02	307.02	0.00	307.02	0.00%
Triple Room per month	339.59	0.00	339.59	339.59	0.00	339.59	0.00%
Quad Room per month	365.46	0.00	365.46	365.46	0.00	365.46	0.00%
Flat let per month	966.69	0.00	966.69	966.69	0.00	966.69	0.00%
4. Private Sector Leased Temporary Accommodation - actual costs based on Local Housing Allowance (LHA) for size of accommodation in January 2011. Maximum rent we can charge is 10% below LHA plus £40 per month. Tenants were eligible for full cost to be covered by HB until October 2013. Delays in implementation of Welfare Reforms have resulted in uncertainty therefore no increase proposed for 2014-15.							
1 Bedroom Accommodation per month	197.77	0.00	197.77	197.77	0.00	197.77	0.00%
2 Bedroom Accommodation per month	237.31	0.00	237.31	237.31	0.00	237.31	0.00%
3 Bedroom Accommodation per month	309.30	0.00	309.30	309.30	0.00	309.30	0.00%
4 Bedroom Accommodation per month	361.92	0.00	361.92	361.92	0.00	361.92	0.00%
5 Bedroom Accommodation per month	375.00	0.00	375.00	375.00	0.00	375.00	0.00%

Housing Fees and Charges

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT	Total	Basic	VAT	Total	
	£	£	£	£	£	£	
Tenant Finder Service	1 week's rent + VAT	20%	1 week's rent + VAT	1 week's rent + VAT	20%	1 week's rent + VAT	0.00%
Management Service	8-10% of annual rent per annum + VAT	20%	8-10% of annual rent per annum + VAT	8-10% of annual rent per annum + VAT	20%	8-10% of annual rent per annum + VAT	0.00%
5. Affordable Housing Validation							
Charge per proposal	1,500.00		1,500.00	1,500.00		1,500.00	0.00%

Community & Culture Fees & Charges

Non-Statutory Fees	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT	Total	Basic	VAT	Total	
	£	£	£	£	£	£	
1. Library Services, fines (per item per day open) (outside scope VAT)							
Books and audio recordings (14+ yrs)	0.22		0.22			TBC	
Books and audio recordings (14+ yrs) (Concessionary rate) *	0.11		0.11			TBC	
Videos & DVD's adults 14+ years	1.00		1.00			TBC	
Videos & DVD's adults 14+ years (Concessionary rate) *	0.50		0.50			TBC	
Videos & DVD's children	0.50		0.50			TBC	
Videos & DVD's children (Concessionary rate)	0.25		0.25			TBC	
Loans						TBC	
CD music recordings (3 weekly)	1.10		1.10			TBC	
Spoken word recordings (up to 2 items/sets) (3 weekly)	1.00		1.00			TBC	
Spoken word recordings (3+ items/sets) (3 weekly)	1.00		1.00			TBC	
DVDs (children) weekly	1.00		1.00			TBC	
DVDs (adults) weekly	1.50		1.50			TBC	
Language Courses	0.80		0.80			TBC	
Documentary DVDs	0.50		0.50			TBC	
Reservations adults/children	1.20		1.20			TBC	
Replacement Card (14 years and over)	1.50		1.50			TBC	
Replacement card (under 14 years)	0.75		0.75			TBC	
Interlibrary loans	5.80		5.80			TBC	
Photocopies (mono) A4 / A3	0.15/0.25		0.15/0.25			TBC	
Photocopies (colour)	1.00/1.50		1.00/1.50			TBC	
Lettings (2 hour letting)	40.00		40.00			TBC	
Exhibition Space (Gayton/Stanmore) Commission on sales 10% + VAT	40.00		40.00			TBC	
Memory Sticks	6.50		6.50			TBC	
2. Community Lettings							
Sunday use additional charge	6.25		6.25	6.50		6.50	4.00%
In certain circumstances, an additional caretaker may be required & charged per hour				-		-	
Use of piano per day	7.80		7.80	8.11		8.11	4.00%
(a) Hire Cost per Hour - Full Charge (VAT exempt)				-		-	
High School Hall	80.00		80.00	83.20		83.20	4.00%

Community & Culture Fees & Charges

Non-Statutory Fees	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT	Total	Basic	VAT	Total	
	£	£	£	£	£	£	
Primary School Hall	58.00		58.00	60.32		60.32	4.00%
Youth Centre Hall	58.00		58.00	60.00		60.00	3.45%
Gymnasium	80.00		80.00	83.00		83.00	3.75%
Classroom	15.50		15.50	16.00		16.00	3.23%
Playground	15.50		15.50	16.00		16.00	3.23%
Kitchen	7.30		7.30	7.50		7.50	2.74%
Drama Studio	36.50		36.50	37.50		37.50	2.74%
Dining Room	58.00		58.00	60.00		60.00	3.45%
Playing Field	15.50		15.50	16.00		16.00	3.23%
(b) Hire Cost Per Hour - Concession (VAT exempt)							
High School Hall	41.00		41.00	41.75		41.75	1.83%
Primary School Hall	29.00		29.00	30.00		30.00	3.45%
Youth Centre Hall	29.00		29.00	30.00		30.00	3.45%
Gymnasium	41.00		41.00	42.00		42.00	2.44%
Classroom	8.30		8.30	8.60		8.60	3.61%
Playground	8.30		8.30	8.60		8.60	3.61%
Drama Studio	19.00		19.00	19.00		19.00	0.00%
Dining Room	29.00		29.00	30.00		30.00	3.45%
Playing Field	8.30		8.30	8.50		8.50	2.41%
3. Community Notice Boards							
Charge per poster for all 20 locations for 2 weeks (min posting time) A4	26.67	5.33	32.00	27.50	5.50	33.00	3.13%
Charge per poster for all 20 locations for 2 weeks (min posting time) A3	35.00	7.00	42.00	36.25	7.25	43.50	3.57%
Charge per A3 poster for an individual board per 2 weeks (min posting time)	18.33	3.67	22.00	18.75	3.75	22.50	2.27%
Charge per poster for an individual board per 2 weeks (min posting time)	10.00	2.00	12.00	10.00	2.00	12.00	0.00%
Charge for 'special run' for all 20 locations per 2 weeks (min posting time)	70.00	14.00	84.00	72.50	14.50	87.00	3.57%
4. Harrow Arts Centre							
Charges are zero rated for VAT							
4a. Price Bands (Large Room)							
Large Room - Arts Organisation	19.50		19.50	20.00		20.00	2.56%

Community & Culture Fees & Charges

Non-Statutory Fees	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT	Total	Basic	VAT	Total	
						2014/15	
	£	£	£	£	£	£	
Large Room - Charity/ Community/ Religious Group	30.00		30.00	31.00		31.00	3.33%
Large Room - Education Institution	33.00		33.00	34.00		34.00	3.03%
Large Room - Function	56.00		56.00	55.00		55.00	-1.79%
Large Room - Business	88.00		88.00	91.00		91.00	3.41%
Large Room - Harrow Council	33.00		33.00	34.00		34.00	3.03%
4b. Price Band (Small Room)				-		-	
Small Room - Arts Organisation	10.00		10.00	10.00		10.00	0.00%
Small Room - Charity/ Community/ Religious Group	15.00		15.00	15.50		15.50	3.33%
Small Room - Education Institution	19.00		19.00	19.50		19.50	2.63%
Small Room - Function	35.00		35.00	35.00		35.00	0.00%
Small Room - Business	45.00		45.00	46.00		46.00	2.22%
Small Room - Harrow Council	19.00		19.00	19.50		19.50	2.63%
4c. Price Band (Dance Studio)				-		-	
Dance Studio - Arts Organisation	24.00		24.00	24.50		24.50	2.08%
Dance Studio - Charity/ Community/ Religious Group	34.00		34.00	35.00		35.00	2.94%
Dance Studio - Education Institution	37.00		37.00	38.00		38.00	2.70%
Dance Studio - Function	60.00		60.00	62.00		62.00	3.33%
Dance Studio - Business	92.00		92.00	95.00		95.00	3.26%
Dance Studio - Harrow Council	37.00		37.00	38.00		38.00	2.70%
4d. Price Band (IT Suite)				-		-	
IT Suite	33.00		33.00	34.00		34.00	3.03%
4e. Price Band (HES 1/2/3)				-		-	
Hatch End Suite 1/2/3 - Arts Organisation	22.00		22.00	22.50		22.50	2.27%
Hatch End Suite 1/2/3 - Charity/ Community/ Religious Group	32.00		32.00	33.00		33.00	3.13%
Hatch End Suite 1/2/3 - Education Institution	35.00		35.00	36.00		36.00	2.86%
Hatch End Suite 1/2/3 - Function	58.00		58.00	60.00		60.00	3.45%
Hatch End Suite 1/2/3 - Business	90.00		90.00	93.00		93.00	3.33%
Hatch End Suite 1/2/3 - Harrow Council	35.00		35.00	36.00		36.00	2.86%
4f. Price Band (Hall)				-		-	
Elliott Hall - Arts Organisation (Meeting only)	95.00		95.00	98.50		98.50	3.68%
Elliott Hall - Charity/ Community/ Religious Group (Meeting only)	95.00		95.00	98.50		98.50	3.68%
The Studio - Arts Organisation (Meeting only)	45.00		45.00	46.50		46.50	3.33%
The Studio - Charity/ Community/ Religious Group (Meeting only)	45.00		45.00	46.50		46.50	3.33%

Community & Culture Fees & Charges

Non-Statutory Fees	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT	Total	Basic	VAT	Total	
	£	£	£	£	£	£	
Technician Support for Hall Hire	35.00		35.00	35.00		35.00	0.00%
4g. Price Bands (Performance)							
Elliott Hall - Performance 4 hrs Sun-Thu 1 night	750.00		750.00	780.00		780.00	4.00%
Elliott Hall - Performance 6 hrs Sun-Thu 1 night	950.00		950.00	985.00		985.00	3.68%
Elliott Hall - Performance 8 hrs Sun-Thu 1 night	1,150.00		1,150.00	1,190.00		1,190.00	3.48%
Elliott Hall - Performance 4 hrs Fri-Sat 1 night	800.00		800.00	830.00		830.00	3.75%
Elliott Hall - Performance 6 hrs Fri-Sat 1 night	1,000.00		1,000.00	1,040.00		1,040.00	4.00%
Elliott Hall - Performance 8 hrs Fri-Sat 1 night	1,200.00		1,200.00	1,245.00		1,245.00	3.75%
Elliott Hall - Performance 4 hrs Sun-Thu 2-5 nights	675.00		675.00	700.00		700.00	3.70%
Elliott Hall - Performance 6 hrs Sun-Thu 2-5 nights	850.00		850.00	870.00		870.00	2.35%
Elliott Hall - Performance 8 hrs Sun-Thu 2-5 nights	1,000.00		1,000.00	1,035.00		1,035.00	3.50%
Elliott Hall - Performance 4 hrs Fri-Sat 2-5 nights	725.00		725.00	750.00		750.00	3.45%
Elliott Hall - Performance 6 hrs Fri-Sat 2-5 nights	925.00		925.00	960.00		960.00	3.78%
Elliott Hall - Performance 8 hrs Fri-Sat 2-5 nights	1,125.00		1,125.00	1,165.00		1,165.00	3.56%
Elliott Hall - Performance 4 hrs 6+ nights	700.00		700.00	725.00		725.00	3.57%
Elliott Hall - Performance 6 hrs 6+ nights	900.00		900.00	935.00		935.00	3.89%
Elliott Hall - Performance 8 hrs 6+ nights	1,100.00		1,100.00	1,140.00		1,140.00	3.64%
The Studio - Performance 4 hrs 1 night	350.00		350.00	360.00		360.00	2.86%
The Studio - Performance 6 hrs 1 night	425.00		425.00	440.00		440.00	3.53%
The Studio - Performance 8 hrs 1 night	500.00		500.00	520.00		520.00	4.00%
The Studio - Performance 4 hrs 2-5 nights	325.00		325.00	335.00		335.00	3.08%
The Studio - Performance 6 hrs 2-5 nights	400.00		400.00	415.00		415.00	3.75%
The Studio - Performance 8 hrs 2-5 nights	475.00		475.00	490.00		490.00	3.16%
The Studio - Performance 4 hrs 6+ nights	300.00		300.00	310.00		310.00	3.33%
The Studio - Performance 6 hrs 6+ nights	375.00		375.00	390.00		390.00	4.00%
The Studio - Performance 8 hrs 6+ nights	450.00		450.00	465.00		465.00	3.33%
4h. Price Bands (Function)							
Elliott Hall - Function 4 hrs Mon-Thu	800.00		800.00	830.00		830.00	3.75%
Elliott Hall - Function 4 hrs Fri-Sun	950.00		950.00	985.00		985.00	3.68%
Elliott Hall - Function 6 hrs Mon-Thu	1,150.00		1,150.00	1,190.00		1,190.00	3.48%
Elliott Hall - Function 6 hrs Fri-Sun	1,400.00		1,400.00	1,445.00		1,445.00	3.21%
Elliott Hall - Function 8 hrs Mon-Thu	1,400.00		1,400.00	1,450.00		1,450.00	3.57%
Elliott Hall - Function 8 hrs Fri-Sun	1,800.00		1,800.00	1,865.00		1,865.00	3.61%
Elliott Hall - Function 4 hrs COUNCIL	600.00		600.00	620.00		620.00	3.33%
Elliott Hall - Function 6 hrs COUNCIL	850.00		850.00	880.00		880.00	3.53%
Elliott Hall - Function 8 hrs COUNCIL	1,100.00		1,100.00	1,140.00		1,140.00	3.64%

Community & Culture Fees & Charges

Non-Statutory Fees	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT	Total	Basic	VAT	Total	
						2014/15	
	£	£	£	£	£	£	
Elliott Hall - Function Additional Hour	225.00		225.00	230.00		230.00	2.22%
The Studio - Function 4 hrs	500.00		500.00	520.00		520.00	4.00%
The Studio - Function 6 hrs	700.00		700.00	720.00		720.00	2.86%
The Studio - Function 8 hrs	900.00		900.00	920.00		920.00	2.22%
The Studio - Function 4 hrs COUNCIL	325.00		325.00	335.00		335.00	3.08%
The Studio - Function 6 hrs COUNCIL	475.00		475.00	490.00		490.00	3.16%
The Studio - Function 8 hrs COUNCIL	625.00		625.00	645.00		645.00	3.20%
The Studio - Function Additional Hour	100.00		100.00	100.00		100.00	0.00%
Hatch End Suite Complete - Function 4 hrs	550.00		550.00	570.00		570.00	3.64%
Hatch End Suite Complete - Function 6 hrs	800.00		800.00	830.00		830.00	3.75%
Hatch End Suite Complete - Function 8 hrs	1,050.00		1,050.00	1,090.00		1,090.00	3.81%
Hatch End Suite Complete - Function Additional Hour	150.00		150.00	150.00		150.00	0.00%
Kitchen included with Elliott Hall charge				-		-	
Kitchen when booked with The Studio or Hatch End Suite	125.00		125.00	130.00		130.00	4.00%
4i. Price Bands (Wedding)				-		-	
Elliott Hall with Hatch End Suites Fri-Sun	3,350.00		3,350.00	3,450.00		3,450.00	2.99%
Elliott Hall with Hatch End Suites Mon-Thu	2,950.00		2,950.00	3,050.00		3,050.00	3.39%
Hatch End Suites Only 4 hrs (undecorated)	550.00		550.00	570.00		570.00	3.64%
Elliott Hall Only Fri-Sun 8 hrs	1,800.00		1,800.00	1,865.00		1,865.00	3.61%
Elliott Hall Only Fri-Sun 6 hrs	1,400.00		1,400.00	1,445.00		1,445.00	3.21%
Elliott Hall Only Mon-Thu 8 hrs	1,400.00		1,400.00	1,450.00		1,450.00	3.57%
Elliott Hall Only Mon-Thu 6 hrs	1,150.00		1,150.00	1,190.00		1,190.00	3.48%
4j. Brochure Advertising				-		-	
Events at HAC by Harrow-based group Full Page	98.00		98.00	100.00		100.00	2.04%
Events at HAC by Harrow-based group Half Page	55.00		55.00	55.00		55.00	0.00%
Events at HAC by Harrow-based group Qtr Page	29.00		29.00	30.00		30.00	3.45%
Events at HAC by Other groups Full Page	195.00		195.00	200.00		200.00	2.56%
Events at HAC by Other groups Half Page	110.00		110.00	110.00		110.00	0.00%
Events at HAC by Other groups Qtr Page	58.00		58.00	60.00		60.00	3.45%
Events at HAC by Other groups Web only	46.00		46.00	47.50		47.50	3.26%
Events in Harrow by Other groups Web only	46.00		46.00	47.50		47.50	3.26%
<i>Note: Events at HAC by Harrow-based group Web only</i>				-		-	
4k. Box Office Service & Ticket Printing				-		-	
Elliott Hall	125.00		125.00	130.00		130.00	4.00%
The Studio	60.00		60.00	60.00		60.00	0.00%

Community & Culture Fees & Charges

Non-Statutory Fees	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT	Total	Basic	VAT	Total	
	£	£	£	£	£	£	
<i>Note: The Council holds Public Indemnity Insurance, which indemnifies individuals and non-profit organisations against liabilities that may arise from the hire of Council premises. A charge of 7% will be added to the above hire charges.</i>							
4l. Catering – these are quoted according to individual requirements and are subject to individual quotes.							
4m. Technical, equipment and other charges – these are quoted according to individual requirements.							
5. Harrow Museum & Tithe Barn							
5a. Hire of the Tithe Barn Only (weekdays day-time) (VAT exempt)							
Charities per hour charge	85.00		85.00	88.00		88.00	3.53%
Council per hour charge	95.00		95.00	98.50		98.50	3.68%
Private Hire per hour charge	105.00		105.00	109.00		109.00	3.81%
5d. Hire of Tithe Barn Only (weekends after 6pm until midnight) (VAT exempt)							
Per hour charge	135.00		135.00	140.40		140.40	4.00%
5i. Tithe Barn Refreshments							
Tea and coffee per head							
Council/Charity	0.92	0.18	1.10	0.92	0.18	1.10	0.00%
Private hire	1.00	0.20	1.20	1.00	0.20	1.20	0.00%
Tea and coffee per head plus biscuits							
Council/Charity	1.25	0.25	1.50	1.25	0.25	1.50	0.00%
Private hire	1.33	0.27	1.60	1.33	0.27	1.60	0.00%
Jug of Fruit Juice							
Council/Charity	3.75	0.75	4.50	3.75	0.75	4.50	0.00%
Private hire	4.08	0.82	4.90	4.08	0.82	4.90	0.00%
Mineral Water – small bottle (all) per head	0.83	0.17	1.00	0.83	0.17	1.00	0.00%

Community & Culture Fees & Charges

Non-Statutory Fees	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT	Total	Basic	VAT	Total	
	£	£	£	£	£	£	
5j. Tithe Barn: Schools events & activities							
Onsite Schools session (VAT exempt)	95.00		95.00	95.00		95.00	0.00%
School Loan box service (VAT exempt)	22.00		22.00	22.00		22.00	0.00%
Artypants – (no longer running) (VAT exempt)	4.00		4.00	4.00		4.00	0.00%
Tuesday Afternoon Talks (VAT exempt)	4.00		4.00	4.00		4.00	0.00%
Fun House (under 5s, object and music based activity, Wednesday afternoon, Term Time)			free			1.50	n/a
Sunday Music Session							
Harrow-in-Leaf Show	916.67	183.33	1,100.00	916.67	183.33	1,100.00	0.00%
Manor House Tours	2.92	0.58	3.50	2.92	0.58	3.50	0.00%
Cream Tea and Tour private booking per head	7.92	1.58	9.50	7.92	1.58	9.50	0.00%
5b. Granary First Floor Hire - Meeting/ Activity day-time							
Charities per hour charge			No charge in 2013/14			30.00	New charge
Private per hour charge			No charge in 2013/14			60.00	New charge
5c. Great Barn Hire - Party/ Function							
Private per day charge before 6pm			No charge in 2013/14			890.00	New charge
Private per day charge after 6pm			No charge in 2013/14			1,200.00	New charge
5e. Great Barn & Museum Hire - Weddings							
Ceremony Only per day charge (basic package)			No charge in 2013/14			1,980.00	New charge
Ceremony & Reception per day charge (basic package)			No charge in 2013/14			3,920.00	New charge
Manor House Great Hall Hire (drinks reception only)			No charge in 2013/14			400.00	New charge
Site Hire for Wedding photography only			No charge in 2013/14			150.00	New charge
5f. Hire of the Whole Great Barn site							
Charities per day charge			No charge in 2013/14			1,100.00	New charge

Community & Culture Fees & Charges

Non-Statutory Fees	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT	Total	Basic	VAT	Total	
	£	£	£	£	£	£	
Private per day charge			No charge in 2013/14			2,250.00	New charge
5j. Harrow Museum: Events & activities NEW							
Private Tour per person			No charge in 2013/14			5.00	New charge
Vintage Afternoon Tea per person			No charge in 2013/14			14.95	New charge
Tour of the Stores per person			No charge in 2013/14			5.00	New charge
5k Museum Miscellaneous charges							
Digital image for private/personal use	4.17	0.83	5.00	4.17	0.83	5.00	0.00%
Digital image for publication	20.83	4.17	25.00	20.83	4.17	25.00	0.00%
Photocopies black & white A4	0.13	0.03	0.15	0.13	0.03	0.15	0.00%
Photocopies black & white A3	0.21	0.04	0.25	0.21	0.04	0.25	0.00%
Photocopies colour A4/A3	0.83	0.17	1.00	0.83	0.17	1.00	0.00%
Photocopies colour A3	1.25	0.25	1.50	1.25	0.25	1.50	0.00%
6a. Harrow Music Service SLA charges music tuition							
<i>Fees charged under 'The Charges for Music Tuition (England) Regulations 2007'</i>							
Small group per annual hour (Primary)	1437.35		1437.35	1473.28		1473.28	2.50%
Large group/ensemble per annual hour (Primary)	1640.31		1640.31	1681.32		1681.32	2.50%
Class teaching per annual hour (Primary)	1787.12		1787.12	1831.80		1831.80	2.50%
Small group per annual hour (Secondary)	1320.15		1320.15	1356.42		1356.42	2.75%
Large group per annual hour (Secondary)	1523.31		1523.31	1564.29		1564.29	2.69%
Accompanist	1322.57		1322.57	1355.63		1355.63	2.50%
Advisory support hourly rate	49.19		49.19	50.42		50.42	2.50%
Rockschool per annual hour	1672.96		1672.96	1714.78		1714.78	2.50%
SongFest and Sing Sing Sing (one off charge)	218.50		218.50	223.96		223.96	2.50%
6b. Whole class instrumental teaching programmes							
Annual hourly rate	800.00		800.00	820.00		820.00	2.50%
6c. After school clubs termly charge	25.00		25.00	26.00		26.00	4.00%
6d. Festival tickets	5.00		5.00	5.00		5.00	0.00%

Corporate Resources Fees & Charges

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT	Total	Basic	VAT	Total	
	£	£	£	£	£	£	
1. Payroll Commissions							
Deductions of Union Dues from Pay (excl VAT)	2.50%	0.00	2.50%	2.50%	0.00	2.50%	0.00%
Admin fee – attachment of earnings (excludes VAT) per deduction	1.00	0.00	1.00	1.00	0.00	1.00	0.00%
2. Helpline & Telecare							
Helpline	5.09	0.00	5.09	5.25	0.00	5.25	3.14%
Telecare	5.09	0.00	5.09	5.25	0.00	5.25	3.14%
3. Concessionary Travel							
Blue Badges	10.00	0.00	10.00	10.00	0.00	10.00	0.00%
Replacement Freedom Cards	10.00	0.00	10.00	10.00	0.00	10.00	0.00%
Replacement Taxi Cards	10.00	0.00	10.00	10.00	0.00	10.00	0.00%
Legal and Governance							
4. Committee Agendas & Minutes							
Annual subscription to the Cabinet	115.00	0.00	115.00	119.00	0.00	119.00	3.48%
Planning	115.00	0.00		119.00	0.00	119.00	#VALUE!
Annual subscription to other Committee/Sub-Committee Agendas	55.00	0.00	55.00	57.00	0.00	57.00	3.64%
Individual copies of Agendas	11.00	0.00	11.00	11.00	0.00	11.00	0.00%
5. Local Land Charges							
Additional Enquiries - Part I (inclusive of Official Statutory £6 fee)	180.00	0.00	180.00	187.00	0.00	187.00	3.89%
Additional Parcel	6.50	0.00	6.50	6.50	0.00	6.50	0.00%
Additional Enquiries - Part II	15.00	0.00	15.00	15.00	0.00	15.00	0.00%
Additional Enquiries - Added by Solicitors	25.00	0.00	25.00	25.00	0.00	25.00	0.00%

Corporate Resources Fees & Charges

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT	Total	Basic	VAT	Total	
	£	£	£	£	£	£	
NLIS search - Part I	180.00	0.00	180.00	187.00	0.00	187.00	3.89%
6. Copying Documents							
A4 per page	0.10	0.00	0.10	0.10	0.00	0.10	0.00%
A3 per page	0.10	0.00	0.10	0.10	0.00	0.10	0.00%
7. Registration Services							
7a. Citizenship Ceremonies							
Private Ceremony (individual) first family member	120.00	0.00	120.00	120.00	0.00	120.00	0.00%
Private ceremony additional family member (adult) per person	65.00	0.00	65.00	67	0	67.00	3.08%
Private ceremony (couples)	190.00	0.00	190.00	190.00	0.00	190.00	0.00%
Group ceremony (Statutory)	80.00	0.00	80.00	80.00	0.00	80.00	0.00%
Photograph	15.00	0.00	15.00	15.00	0.00	15.00	0.00%
7b. Additional Ceremonies (excl VAT)							
Naming (Moat Room) Mon to Fri	155.00	31.00	186.00	160	32	192	3.23%
Naming (Moat Room) Sat	200.00	40.00	240.00	200.00	40.00	240.00	0.00%
Naming (Moat Room) Sun & BH	250.00	50.00	300.00	250.00	50.00	300.00	0.00%
Naming (external venues) Mon to Fri	170.00	34.00	204.00	175	35	210	2.94%

Corporate Resources Fees & Charges

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT	Total	Basic	VAT	Total	
	£	£	£	£	£	£	
7d. Marriage & Civil Partnerships							
Conduct Civil Marriages / Civil Partnerships at Moat room (Mon-Fri)	90.00	0.00	90.00	93.00	0.00	93.00	3.33%
Conduct Civil Marriages/CPs at Civic Centre Moat Room (Saturday)	150.00	0.00	150.00	156.00	0.00	156.00	4.00%
Conduct Civil Marriages/CPs at Civic Centre Middlesex Room (Saturdays)	350.00	0.00	350.00	364.00	0.00	364.00	4.00%
Conduct Civil Marriages/CPs at Civic Centre Council Chamber (Saturdays)	400.00	0.00	400.00	416.00	0.00	416.00	4.00%
Conduct Civil Marriages/CPs at Civic Centre Middlesex Room (Sundays)	430.00	0.00	430.00	447.00	0.00	447.00	3.95%
Conduct Civil Marriages/CPs at Civic Centre Council Chamber (Sundays)	480.00	0.00	480.00	499.00	0.00	499.00	3.96%
Licensing of premises for conduct of civil marriages / Civil partnerships (3 year period)	1,300.00	0.00	1,300.00	1,352.00	0.00	1,352.00	4.00%
Licence admin fee (each change of approval / responsible person/holder)	90.00	0.00	90.00	93.60	0.00	93.60	4.00%
Conduct Civil Marriages/CP's at outside premises (Mon-Fri)	410.00	0.00	410.00	426.40	0.00	426.40	4.00%
Conduct Civil Marriages/CP's at outside premises (Saturdays)	430.00	0.00	430.00	447.20	0.00	447.20	4.00%
Conduct Civil Marriages/CP's at outside premises (Sundays and Bank Holidays)	500.00	0.00	500.00	500.00	0.00	500.00	0.00%
8. Copies of Register of Electors (all statutory)							
Hard Copy for Non- Electoral Purposes – Basic Charge	10.00	0.00	10.00	10.00	0.00	10.00	0.00%
Hard Copy – Plus cost for 1,000 names	5.00	0.00	5.00	5.00	0.00	5.00	0.00%
Data Copy for Non-Electoral Purposes – Basic Charge	20.00	0.00	20.00	20.00	0.00	20.00	0.00%
Data Copy – Plus cost for 1,000 names	1.50	0.00	1.50	1.50	0.00	1.50	0.00%

Corporate Resources Fees & Charges

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT	Total	Basic	VAT	Total	
	£	£	£	£	£	£	
9. Register of Births, Deaths, Marriages & Civil Partnerships (all statutory)							
For entering Notice of Marriage	33.50	0.00	33.50	33.50	0.00	33.50	0.00%
Notice of Civil Partnership	33.50	0.00	33.50	33.50	0.00	33.50	0.00%
For the attendance of a Superintendent Registrar to take Notice of Marriage or Civil Partnership of a housebound or detained person	49.00	0.00	49.00	49.00	0.00	49.00	0.00%
For a Superintendent Registrar to attend outside his office for the marriage and civil partnership of a housebound or detained person	85.00	0.00	85.00	85.00	0.00	85.00	0.00%
For a Registrar to attend a marriage at a register office	40.00	0.00	40.00	40.00	0.00	40.00	0.00%
For a Registrar to attend a Civil Partnership at a register office	40.00	0.00	40.00	40.00	0.00	40.00	0.00%
For a Registrar to attend outside his office for the marriage and civil partnership of a housebound or detained person	80.00	0.00	80.00	80.00	0.00	80.00	0.00%
Certification for worship and registration for marriages of Place of Meeting or Religious Worship	28.00	0.00	28.00	28.00	0.00	28.00	0.00%
Registration of religious buildings for solemnisation of marriages	120.00	0.00	120.00	120.00	0.00	120.00	0.00%
10. Certificates (all statutory)							
Standard certificate (RBD/AR)	3.50	0.00	3.50	3.50	0.00	3.50	0.00%
Short certificate of birth (SR)	9.00	0.00	9.00	9.00	0.00	9.00	0.00%
Short certificate of birth at time of registration	Free	0.00	Free	Free	0.00	Free	
Short certificate of birth Registrar (additional)	3.50	0.00	3.50	3.50	0.00	3.50	0.00%
Certificates for certain statutory purposes after registration	7.00	0.00	7.00	7.00	0.00	7.00	0.00%
Standard Death certificate (RBD/AR)	3.50	0.00	3.50	3.50	0.00	3.50	0.00%
Death certificate of birth (SR)	9.00	0.00	9.00	9.00	0.00	9.00	0.00%

Corporate Resources Fees & Charges

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT	Total	Basic	VAT	Total	
	£	£	£	£	£	£	
Death certificate after registration	7.00	0.00	7.00	7.00	0.00	7.00	0.00%
Certificates for certain statutory purposes after registration	7.00	0.00	7.00	7.00	0.00	7.00	0.00%
11. Freedom of Information Act (set by ICO)							
Where meeting a request is likely to cost in excess of £450, the Council can seek to recover the whole cost, plus VAT, up to a maximum allowed charged @ £25 per hr.	450.00	0.00	450.00	450.00	0.00	450.00	0.00%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT	Total	Basic	VAT	Total	
	£	£	£	£	£	£	
1. Hire of Pavilion tea rooms (per hour)							
General public	6.33	1.27	7.6	6.59	1.32	7.9	4.00%
Registered pre school groups	3.67	0.73	4.4	3.81	0.76	4.6	4.00%
2. Tree Donations for Parks & Highways							
Per Tree (outside scope VAT)	260		260	270		270	4.00%
3. Allotment Gardens (per year) (outside scope of VAT)							
<i>Allotment Act 1928</i>							
Rent of single pole (25.29 sq mtrs)	4.26		4.26	4.26		4.43	4.00%
Concessions	2.13		2.13	2.13		2.22	4.00%
Water charge per pole (25.29 sq mtrs) - concessions do not apply	2.13		2.13	2.13		2.22	4.00%
Rotavating charge per 25.29 sq mtrs (pole) (5 pole plot minimum size for service)	10.2		10.2	10.2		10.61	4.00%
Weed spraying charge per 25.29 sq mtrs (pole) (5 pole plot minimum size for service)	10.2		10.2	10.2		10.61	4.00%
4. Fly Tipping Removal							
Removal of fly tip on private land hourly rate (minimum charge of one hour)	183	37	220	183	37	220	0.00%
5. Graffiti Removal							
Removal of graffiti on private land hourly rate (minimum charge of one hour)	83	17	100	83	17	100	0.00%
Sports Fees							
6. Tennis Courts							
Adult hard court rent per hour	6.25	1.25	7.5	6.38	1.28	7.7	2.00%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
Junior hard court rent per hour	3.58	0.72	4.3	3.66	0.73	4.4	2.00%
7. Rounders Pitch							
Rental per occasion	51.00	10.20	61.2	52.02	10.40	62.4	2.00%
8. Football, Gaelic Football and Rugby							
(a) Seasonal Pitch Letting (29 week season 1 match per week)							
Monday - Saturday (per season) (exempt VAT)	1,601.00		1,601.00	1,633		1,633	2.00%
Sunday, Bank Holiday (per season) (exempt VAT)	2,009.00		2,009.00	2,049		2,049	2.00%
(b) Seasonal Junior Pitch Letting (1 match per week)							
Monday - Saturday (per season) (exempt VAT)	882		882	900		900	2.00%
Sunday, Bank Holiday (per season) (exempt VAT)	1,244.00		1,244.00	1,269		1,269	2.00%
(c) Seasonal Junior Pitch Letting (1 match per week) Without Council Changing Accommodation							
Monday - Saturday (per season) (exempt VAT)	642		642	655		655	2.00%
Sunday, Bank Holiday (per season) (exempt VAT)	948		948	967		967	2.00%
(d) Occasional Junior Let (per match)	67	13	80	68	14	82	2.00%
(e) Occasional Junior Pitch Letting (per match) Without Council Changing Accommodation	50	10	60	51	10	61	2.00%
(f) Use of shower and dressing room without use of pitch when available (per team)	41	8	49	42	8	50	2.00%
(g) Football/Rugby Exclusive Use (exempt VAT)	3,650		3,650	3,723		3,723	2.00%
9. Cricket Pitches							
(a) Seasonal Lettings of 1 Day Per Week per 22 week season (exempt VAT)	3,126		3,126	3,189		3,189	2.00%
(b) Occasional Letting Per Day	144	29	173	147	29	176	2.00%
(c) Cricket exclusive use (exempt VAT)	5,500		5,500	5,610		5,610	2.00%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
10. Providing straight running track as required in Park							
Per hour	89.17	17.83	107	90.95	18.19	109	2.00%
11. Pitch & Putt							
Fee per round (including use of clubs and ball)							
(a) Adults	7.17	1.43	8.6			Subject to re-tender	n/a
(b) Concessions	3.58	0.72	4.3			Subject to re-tender	n/a
(c) Returnable Deposit	4.25	0.85	5.1			Subject to re-tender	n/a
12. Bowls							
Season Letting (exempt VAT)	7,400		7,400	7,548		7,548	2.00%
Use of green mat, slip and woods per hour per player	6.17	1.23	7.4	6.29	1.26	7.5	2.00%
13. Rental of Park or Open Space							
Small sports events (up to 150 people) event charge	127.50	25.50	153	130.05	26.01	156	2.00%
Community events (such as Roxeth Show) per operating day	337.50	67.50	405	351.00	70.20	421	4.00%
Large events, commercial fairs and circuses per operating day	1,250	250	1,500	1,300	260	1,560	4.00%
14. Sports Playing Fields (Education Season)							
Football / Rugby Seasonal Saturday (31 week season 1 match per week) (exempt VAT)	1,713		1,713	1,747		1,747	2.00%
Football / Rugby Seasonal Sunday (Junior) (Exempt VAT)	2,152		2,152	2,195		2,195	2.00%
Without accommodation							

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
Football / Rugby Seasonal Saturday (Junior) (exempt VAT)	943		943	962		962	2.00%
Football / Rugby Seasonal Sunday (Junior) (Exempt VAT)	1,330		1,330	1,357		1,357	2.00%
Cricket Seasonal (18 week season 1 match per week) (exempt VAT)	2,560		2,560	2,611		2,611	2.00%
Schools football fixture (31 week season0 (exempt VAT)	855		855	872		872	2.00%
Schools cricket fixture (18 week season) (exempt VAT)	1,280		1,280	1,306		1,306	2.00%
Schools football fixture (Casual per match) (exempt VAT)	41		41	42		42	2.00%
Schools cricket fixture (Casual per match) (exempt VAT)	73		73	74		74	2.00%
15. Cemetery Fees (Outside scope VAT)							
<i>Local Authorities Cemeteries Order 1977</i>							
Exclusive right of burial inc. Deed of Grant and Number (Muslim, Lawn, Traditional, Cremated Remains - full size plot, Greek)							
Resident	1,945		1,945	2022.00		2,022	3.96%
Non-resident	3,890		3,890	4045.00		4045.00	3.98%
Childs Section, Cremation Plots							
Resident	735		735	725		725	-1.36%
Non-resident	1,410		1,410	1,450		1,450	2.84%
16a. Interment Fees							
Child / Half Plot (Resident)	280		280	235		235	-16.07%
Child Half Plot (Non resident)	560		560	470		470	-16.07%
Over 12 Years old (Resident)	605		605	629		629	3.97%
Over 12 Years old (Non resident)	1,210		1,210	1,258		1,258	3.97%
Crem Plot (Resident)	190		190	197		197	3.68%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
Crem Plot (Non-resident)	380		380	395		395	3.95%
Oversized coffin/casket surcharge over 700mm (27") wide	355		355	369		369	3.94%
Additional fee for 3 Metre depth digging	485		485	504		504	3.92%
16b. Memorial Rights							
Lawn / Crem Section (Resident)	225		225	234		234	4.00%
Lawn / Crem Section (Non resident)	450		450	468		468	4.00%
16c. Memorials (Harrow Borough Only)							
Traditional Section (Child Resident)	225		225	234		234	4.00%
Traditional Section Child) (Non resident)	450		450	468		468	4.00%
Traditional Section (Over 12 years old) (Resident)	225		225	234		234	4.00%
Traditional Section (Over 12 years old) (Non resident)	450		450	468		468	4.00%
Erection of a vertical memorial in lawn sections (Resident)	225		225	234		234	4.00%
Memorial Rights vertical memorial in lawn sections (Non resident)	430		430	447		447	3.95%
Replacement of a flat plaque by an upright memorial	220		220	228		228	3.64%
Conversion of a flat plaque to a vertical headstone style memorial	77		77	80		80	3.90%
Provision of an additional flat plaque	115		115	119		119	3.48%
Replacement of a flat plaque by one of a larger size.	115		115	119		119	3.48%
Additional inscription to existing memorials.	75		75	78		78	4.00%
Alterations or additions to existing memorials.	75		75	78		78	4.00%
16d. Public Graves in which the exclusive right of burial has not been purchased							

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
Under 12 Years old / Half Plot (Resident)	310		310	295		295	-4.84%
Under 12 years old / Half Plot (Non-resident)	620		620	590		590	-4.84%
Over 12 Years old (Resident)	635		635	660		660	3.94%
Over 12 Years old (Non-resident)	1,270		1,270	1,320		1,320	3.94%
Oversized coffin/casket surcharge over 700mm (27") wide	345		345	358		358	3.77%
Additional fee for 3 Metre depth digging	470		470	488		488	3.83%
16e. Sundry Fees							
Option to Purchase							
(Non-refundable reservation fee)	400		400	416		416	4.00%
16f. Purchase of Exclusive right of burial only prior to any interment. This includes Deed of Grant and Number Tablet.							
Child (Resident)	735		735	725		725	-1.36%
Child (Non resident)	1,410		1,410	1,450		1,450	2.84%
Over 12 Years old (Resident)	1,860		1,860	1,934		1,934	3.98%
Over 12 Years old (Non resident)	3,720		3,720	3,868		3,868	3.98%
Supplementary charge for plots directly adjacent to paths in Carpenters Park (Resident)	985		985	1,024		1,024	3.96%
Supplementary charge for plots directly adjacent to paths in Carpenters Park (Non-Resident)	1,880		1,880	1,955		1,955	3.99%
Single burial in-situe casket (Harrow - New single depth graves only)	530		530	551		551	3.96%
Memorial Removal for interment (authorisation)	120		120	124		124	3.33%
Chapel Hire	65		65	65		65	0.00%
Certificate of burial	60		60	62		62	3.33%
Transfer of exclusive right of burial	60		60	62		62	3.33%
Copy of deed of grant of burial rights	45		45	46		46	2.22%
Cancellation or postponement of a previously arranged interment	165		165	170		170	3.03%
Manual depth test in a grave space on request.	58		58	60		60	3.45%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
Admin charge for memorial permission re-application memorial permission	55		55	57		57	3.64%
10 Year Extension to Exclusive Right of Burial (Child Resident)	100		100	104		104	4.00%
10 Year Extension to Exclusive Right of Burial (Child Non resident)	200		200	208		208	4.00%
10 Year Extension to Exclusive Right of Burial (Over 12 Years old Resident)	265		265	275		275	3.77%
10 Year Extension to Exclusive Right of Burial (Over 12 Years old Non resident)	530		530	551		551	3.96%
16g. Search Fees (Genealogy)							
(Fees are subject to VAT) To search the Cemetery records for an existing grave upon request							
(i) From 1950 to current date	66.67	13.33	80	71.67	14.33	86	4.00%
(ii) From opening of Cemetery to 1950 for first hour	66.67	13.33	80	71.67	14.33	86	4.00%
(iii) For every subsequent hour thereafter	58.33	11.67	70	62.50	12.50	75	4.00%
(iv) Further search where applicable (per hr)	41.67	8.33	50	43.33	8.67	52	4.00%
17. Standard S38 / 278 supervision fees (exempt VAT)							
Min supervision fee for S38 or S278 works'	2,500		2,500	2,600		2,600	4.00%
** Note: The Council undertakes the supervision of new estate roads that are the subject of a Section 38 Agreement providing for their adoption and							
S38 works – design checking and supervision fee (min fee £2,600)			9.00%			9.00%	0.00%
S278 works – design checking and supervision fee (min fee £2,600)			14.00%			14.00%	0.00%
18. Licences for Projections over the Highway Section 177 Highways Act 1980 (exempt VAT)							

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
The Council issues licences for canopies and any other projection over the highway, and incurs ongoing administration/inspection costs for which an initial lump sum of £500 is normally charged.	850		850	884		884	4.00%
19. Vehicles Crossings							
Administration and Supervision Fees							
A charge for provision of estimate for construction of a vehicle crossing non refundable if application proceeds	58.33	11.67	70	60.67	12.13	72.8	4.00%
Estimate in 10 working days (non refundable)	139.17	27.83	167	144.73	28.95	173.68	4.00%
20. Street Works Licence							
** Note:							
Statutory fees under Regulations of the New Roads & Street Works Act 1991 to give companies or individuals temporary status as a statutory undertaker to enable excavations within the public highway. Thames Water Utilities Ltd offer an "at cost" service to individuals under Section 75 of the Act. Being a licensed utility company, a street works licence would not be required.							
Licence Fee (VAT exempt)	580		580	603		603	4.00%
Where officers involvement exceeds the statutory functions, as required by the terms of the licence, additional time will be charged to the nearest half an hour (hourly rate shown)	120		120	125		125	4.00%
21. Highway Tables & Chairs licence (exempt VAT)							
** Note:							
A licence made under section 115E of the Highways Act to permit the placing of tables and chairs on the public highway. This also requires a planning application for a new application (see separate charges for this)							
Issue of licence (subject to successful application)	520		520	541		541	4.00%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
Annual renewal of licence (subject to successful application)	260		260	270		270	4.00%
22. Adding or changing a name of an existing property or address (exempt VAT)							
A charge to make amendments to the National Land and Property Gazetteer							
Minimum charge (up to one hour of officer time)	46.8		46.8	48.7		48.7	4.00%
Any period of time in excess of one hour to the nearest half an hour (hourly rate shown)	79		79	82.2		82.2	4.00%
23. Temporary traffic restrictions for highway works (planned) (exempt VAT)							
** Note: Making of a traffic regulation order and necessary advertising in press and on-street under section 14/1 of the Road Traffic Regulation Act.							
Standard charge for one order	1,560		1,560	1622		1622	3.97%
24. Temporary traffic restrictions for highway works (emergency) (exempt VAT)							
** Note: Making of a traffic regulation order and necessary advertising in press and on-street under section 14/2 of the Road Traffic Regulation Act.							
Standard charge for one order	520		520	540		540	3.85%
25. Preparation of plans of temporary traffic restrictions / diversion routes for highway works (exempt VAT)							
** Note: A quotation will be provided based on the nature and extent of the works requested.							
Minimum charge (up to 2 hrs of officer time)	156		156	162.2		162.2	4.00%
Any period of time in excess of one hour to the nearest half an hour (hourly rate shown)	79		79	82.2		82.2	4.00%
26. Damage to footpaths, street lighting etc (exempt VAT)							
** Note: Recharges for damage caused to footpaths/street lighting/street furniture (administration on-cost added to direct contractor cost).							
Cost Of works (Administrative costs)							
£0 to £1,000			35% or minimum £35			35% or minimum £35	no change

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
£1,001 to £2,000			30% or minimum £310			30% or minimum £310	no change
£2,001 and over			25% or minimum £515			25% or minimum £515	no change
27. Memorial Seats On the Highway (exempt VAT)							
Charge for the supply and installation of a standard highway seat (1.8m) as a memorial, dedication or sponsored gift, including the supply and fixing of commemorative plaque.			The cost of supplying & fixing the seat incl. plaque plus 10% administration fee			The cost of supplying & fixing the seat incl. plaque plus 10% administration fee	no change
28. Civic Centre Lettings							
Council Chamber:							
Mon-Fri	166.67	33.33	200	166.67	33.33	200	0.00%
Each Additional Hour	58.33	11.67	70	58.33	11.67	70	0.00%
Saturday	208.33	41.67	250	208.33	41.67	250	0.00%
Each Additional Hour	70.83	14.17	85	70.83	14.17	85	0.00%
Sunday	270.83	54.17	325	270.83	54.17	325	0.00%
Each Additional Hour	87.50	17.50	105	87.50	17.50	105	0.00%
Committee Rooms 1 & 2 or Gallery:							
Mon-Fri	116.67	23.33	140	116.67	23.33	140	0.00%
Each Additional Hour	41.67	8.33	50	41.67	8.33	50	0.00%
Saturday	145.83	29.17	175	145.83	29.17	175	0.00%
Each Additional Hour	50.00	10.00	60	50.00	10.00	60	0.00%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
Sunday	187.50	37.50	225	187.50	37.50	225	0.00%
Each Additional Hour	58.33	11.67	70	58.33	11.67	70	0.00%
Mon-Fri	77.08	15.42	92.5	77.08	15.42	92.5	0.00%
Each Additional Hour	27.08	5.42	32.5	27.08	5.42	32.5	0.00%
Saturday	95.83	19.17	115	95.83	19.17	115	0.00%
Each Additional Hour	35.42	7.08	42.5	35.42	7.08	42.5	0.00%
Sunday	116.67	23.33	140	116.67	23.33	140	0.00%
Each Additional Hour	41.67	8.33	50	41.67	8.33	50	0.00%
Members' Lounge (By Special Arrangement):							
Mon-Fri	150.00	30.00	180	150.00	30.00	180	0.00%
Each Additional Hour	50.00	10.00	60	50.00	10.00	60	0.00%
Saturday	175.00	35.00	210	175.00	35.00	210	0.00%
Each Additional Hour	58.33	11.67	70	58.33	11.67	70	0.00%
Sunday	220.83	44.17	265	220.83	44.17	265	0.00%
Each Additional Hour	75.00	15.00	90	75.00	15.00	90	0.00%
29. Civic Centre Visitors Car Park Charges							
Up to 1 Hour	1.25	0.25	1.5	1.29	0.26	1.55	3.33%
Up to 2 Hours	2.08	0.42	2.5	2.08	0.42	2.5	0.00%
Up to 3 Hours	3.75	0.75	4.5	3.75	0.75	4.5	0.00%
Up to 6 Hours	6.67	1.33	8	6.67	1.33	8	0.00%
6-24 Hours	12.50	2.50	15	12.50	2.50	15	0.00%
30. Special Refuse Collection (outside scope for VAT)							
<i>The Environmental Protection Act 1990 and associated regulations provide the powers to charge for bins, special collections, trade waste, and civic amenity site charges.</i>							
Hourly rate (Minimum charge of one hour)	220		220	220		220	0.00%
First recyclable item	35		35	35		35	0.00%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
Second recyclable item	20		20	20		20	0.00%
Each subsequent recyclable item	15		15	15		15	0.00%
First Non recyclable items	50		50	50		50	0.00%
Second Non recyclable items	30		30	30		30	0.00%
Each subsequent Non recyclable items	15		15	15		15	0.00%
** Note: (1) Half price concessions for residents in receipt of pension credit, income support, or who qualify for an assisted collection. (2) Three (securely tied) black refuse sacks are counted as one item. (Maximum weight per bag = 10 kg)							
31. Supply of Wheeled Bins – Sales							
New/Additional/Change of 240 Litre Wheeled Bin	41.67	8.33	50	41.67	8.33	50	0.00%
1,100 Litre bin (flats, new developments)	433.33	86.67	520	433.33	86.67	520	0.00%
1280 litre recycling bin	487.50	97.50	585	487.50	97.50	585	0.00%
32. Trade Refuse (Outside scope for VAT)							
120 Litre bin	7.4		7.4	7.4		7.4	0.00%
240 Litre bin	9.5		9.5	9.5		9.5	0.00%
360 Litre bin	13.8		13.8	13.8		13.8	0.00%
660 Litre bin	22.3		22.3	22.3		22.3	0.00%
1,100 Litre bin	29.7		29.7	29.7		29.7	0.00%
Ad-hoc trade collection - on normal scheduled day - Charges as per schedule							
Ad-hoc trade collection - not on scheduled day - Double the charges above							
33. Collections for Trade Recycling (Outside scope for VAT)							
240 Litre bin	8.32		8.32	8.32		8.32	0.00%
1,280 Litre bin	14.56		14.56	14.56		14.56	0.00%
Ad-hoc trade collection - on normal scheduled day - Charges as per schedule							
Ad-hoc trade collection - not on scheduled day - Double the charges above							
33a. Trade Admin Charges							
Replacement 120/240 litre trade bin	41.67	8.33	50	41.67	8.33	50	0.00%
Replacement 360 litre trade bin	41.67	8.33	50	41.67	8.33	50	0.00%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
Replacement 660 litre trade bin	333.33	66.67	400	333.33	66.67	400	0.00%
Replacement 1100 litre trade bin	433.33	86.67	520	433.33	86.67	520	0.00%
Replacement 1280 litre trade bin	487.50	97.50	585	487.50	97.50	585	0.00%
Reinstatement of suspended trade contract	116.67	23.33	140	116.67	23.33	140	0.00%
Provision of replacement key	58.33	11.67	70	58.33	11.67	70	0.00%
** Note: (1) All new trade contracts must be paid by Direct Debit (2) 5% discount for Direct Debit accounts							
34. Clearance of contaminated wheeled bin (domestic, recycling or trade) reported by crew (i.e. "Heavy" or "contaminated" etc.) (Outside scope for VAT)							
"2 wheeled" bin	36		36	37.44		37.44	4.00%
"4 wheeled" bin	72		72	74.88		74.88	4.00%
35. Civic Amenity Site - Trade Waste Charges (outside scope of VAT)							
Disposal of residual trade waste (per tonne)	220		220	220		220	0.00%
Minimum charge	65		65	65		65	0.00%
Disposal of Green waste or cardboard (per tonne)	65		65	65		65	0.00%
Minimum charge	15		15	15		15	0.00%
Disposal of Scrap Metal (per tonne)	No charge		No charge	No charge		No charge	
Trade Mattress (price per mattress)	12		12	12		12	0.00%
36. Public Conveniences (outside scope of VAT)							
A.P.C charges	0.2		0.2	0.2		0.2	0.00%
37. Car Parking Charges							
A new parking charging scheme was approved by Cabinet during 2013/14. These charges are included in the fees and charges schedule for completeness.							
Previous charges have been included, as below, no direct comparison between old and new charges is possible as allotted times for charging have now changed.							

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
37a. On-street charges (outside scope of VAT)							
ZONE A (Pinner)							
BRIDGE STREET (per 30 mins)	0.60		0.60				n/a
MARSH ROAD (per 30 mins)	0.40		0.50				n/a
ZONE B (Stanmore)							
CHURCH ROAD (per 30 mins)	0.50		0.50				n/a
COVERDALE CLOSE (per 30 mins)	0.40		0.50				n/a
MERRION AVENUE (per 30 mins)	0.40		0.50				n/a
RECTORY LANE (per 30 mins)	0.50		0.50				n/a
THE BROADWAY (per 30 mins)	0.50		0.50				n/a
ZONE C (Wealdstone)							
SANDRIDGE CLOSE (long stay - per visit)	4.20		4.20				n/a
ZONE CA (Wealdstone East)							
CANNING ROAD (per 20 mins)	0.30		0.30				n/a
GORDON ROAD (per 20 mins)	0.30		0.30				n/a
GRAHAM ROAD (per 20 mins)	0.30		0.30				n/a
GRANT ROAD (per 20 mins)	0.30		0.30				n/a
HIGH STREET (per 20 mins)	0.30		0.30				n/a
LADYSMITH ROAD (per 20 mins)	0.30		0.30				n/a
LOCKET ROAD (per 20 mins)	0.30		0.30				n/a
MASONS AVE (per 20 mins)	0.30		0.30				n/a
MONTROSE ROAD (per 20 mins)	0.30		0.30				n/a
SPENCER ROAD (per 20 mins)	0.30		0.30				n/a
THOMSON ROAD (per 20 mins)	0.30		0.30				n/a
WOLSELEY ROAD (per 20 mins)	0.30		0.30				n/a
HEADSTONE DRIVE (per 20 mins)	0.30		0.30				n/a
ZONE D (Harrow)							
COLLEGE ROAD (per 10 mins)	0.50		0.50				n/a
GREENHILL WAY (per 10 mins)	0.50		0.50				n/a
HEADSTONE ROAD (per 15 mins)	0.40		0.40				n/a
JUNCTION ROAD (per 15 mins)	0.50		0.60				n/a

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
KYMBERLEY ROAD (per 10 mins)	0.40		0.40				n/a
LYON ROAD (per 10 mins)	0.50		0.50				n/a
ST JOHN'S ROAD (per 10 mins)	0.50		0.50				n/a
STATION ROAD SLIP ROAD (per 10 mins)	0.40		0.40				n/a
ZONE E (Harrow)							
GROVE HILL (per 15 mins)	0.50		0.60				n/a
LANSDOWNE ROAD (per 15 mins)	0.50		0.60				n/a
LOWLANDS ROAD (per 15 mins)	0.50		0.60				n/a
PETERBOROUGH ROAD (per 15 mins)	0.50		0.60				n/a
WHITEHALL ROAD (per 15 mins)	0.50		0.60				n/a
ZONE F (Harrow)							
BONNERSFIELD LANE, near Station Rd junction (per 10 mins)	0.40		0.40				n/a
BONNERSFIELD LANE, between Courtfield Ave and Northwick Pk Rd (per 20 mins)	0.50		0.60				n/a
BONNERSFIELD LANE, beyond Northwick Park Road (per 30 mins)	0.50		0.60				n/a
CRYSTAL WAY (per 30 mins)	0.40		0.50				n/a
FLAMBARD ROAD (per 10 mins)	0.40		0.40				n/a
SHEEPCOTE ROAD (per 10 mins)	0.40		0.40				n/a
STATION ROAD (per 10 mins)	0.40		0.40				n/a
ZONE H (Stanmore)							
LONDON ROAD (per 30 mins)	0.50		0.50				n/a
COURT DRIVE (per 30 mins)	0.50		0.50				n/a
BROCKLEYSIDE (per 30 mins)	0.30		0.40				n/a
LONDON ROAD (per 30 mins)	0.30		0.40				n/a
ZONE K (Harrow)							
BLAWITH ROAD (per 30 mins)	0.40		0.50				n/a
DOMINION PARADE (per 15 mins)	0.50		0.60				n/a
HIGH MEAD (per 60 mins)	0.50		0.60				n/a
NIBTHWAITE ROAD (per 30 mins)	0.40		0.50				n/a

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
STATION ROAD (per 30 mins)	0.40		0.50				n/a
STATION ROAD (per 60 mins)	0.50		0.60				n/a
ZONE L (Rayners Lane)							
IMPERIAL DRIVE (per 20 mins)	0.40		0.40				n/a
RAYNERS LANE (per 20 mins)	0.40		0.40				n/a
VILLAGE WAY EAST (per 20 mins)	0.40		0.40				n/a
WARDEN AVENUE (per 20 mins)	0.40		0.40				n/a
ZONE M (South Harrow)							
BROOKE AVENUE (per 30 mins)	0.40		0.50				n/a
BROOKE AVENUE (long stay - per visit)	4.20		4.20				n/a
EASTCOTE ROAD (per 30 mins)	0.50		0.50				n/a
NORTHOLT ROAD (per 30 mins)	0.50		0.50				n/a
PARKFIELD ROAD (per 30 mins)	0.50		0.50				n/a
SCARSDALE ROAD (per 30 mins)	0.50		0.50				n/a
SHERWOOD ROAD (per 30 mins)	0.40		0.50				n/a
SOUTH HILL AVENUE (per 30 mins)	0.40		0.50				n/a
SOUTH HILL AVENUE (long stay – per visit)	4.20		4.20				n/a
ZONE M (South Harrow) Continued							
STANLEY ROAD (per 30 mins)	0.40		0.50				n/a
WARGRAVE ROAD (per 30 mins)	0.50		0.50				n/a
WHITBY ROAD (per 30 mins)	0.50		0.50				n/a
ZONE N (Sudbury Hill)							
CAVENDISH AVENUE (per 20 mins)	0.20		0.20				n/a
FERNBANK AVENUE (per 20 mins)	0.20		0.20				n/a
GREENFORD ROAD (per 20 mins)	0.20		0.20				n/a
ROSEBANK AVENUE (per 20 mins)	0.20		0.20				n/a
ZONE P (Harrow)							
ROSSLYN CRESCENT (per hour)	0.60		0.70				n/a
ZONE R (Harrow)							
WOODLANDS ROAD (per hour)	0.50		0.60				n/a
ZONE R (Harrow)							

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
ELMWOOD AVENUE (per 20 mins)	0.30		0.30				n/a
ZONE TA (Edgware South)							
HANDEL WAY (per 30 mins)	0.60		0.70				n/a
MEAD ROAD (per 30 mins)	0.60		0.70				n/a
WHITCHURCH LANE (per 30 mins)	0.60		0.70				n/a
ZONE TB (Edgware North)							
CANONS DRIVE (per 30 mins)	0.60		0.70				n/a
EDGEWARE ROAD (per 30 mins)	0.60		0.70				n/a
MONTGOMERY ROAD (per 30 mins)	0.60		0.70				n/a
RYE WAY (per 30 mins)	0.60		0.70				n/a
ZONE U (Pinner road & County Roads)							
BEDFORD ROAD (per 30 mins)	0.20		0.20				n/a
DEVONSHIRE ROAD (per 30 mins)	0.20		0.20				n/a
OXFORD ROAD (per 30 mins)	0.20		0.20				n/a
PINNER VIEW (per 30 mins)	0.20		0.20				n/a
RUTLAND ROAD (per 30 mins)	0.20		0.20				n/a
ZONE V (West Harrow)							
VAUGHAN ROAD (per 30 mins)	0.20		0.20				n/a
ZONE W (West Harrow)							
BLENHEIM ROAD (per 30 mins)	0.20		0.20				n/a
THE GARDENS (per 30 mins)	0.20		0.20				n/a
ZONE X (Burnt Oak)							
BACON LANE (per 30 mins)	0.50		0.50				n/a
BURNT OAK BROADWAY (per 30 mins)	0.50		0.50				n/a
COLUMBIA AVENUE (per 30 mins)	0.50		0.50				n/a
NORTHOLME GARDENS (per 30 mins)	0.50		0.50				n/a
OAKLEIGH AVENUE (per 30 mins)	0.50		0.50				n/a
THE CHASE (per 30 mins)	0.50		0.50				n/a
THE HIGHLANDS (per 30 mins)	0.50		0.50				n/a
VANCOUVER ROAD (per 30 mins)	0.50		0.50				n/a
Kenton Pay and display zone							

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
KENTON ROAD (per 20 mins)	0.30		0.30				n/a
MAYFIELD AVENUE (per 20 mins)	0.30		0.30				n/a
WILLOWCOURT AVENUE (per 20 mins)	0.30		0.30				n/a
Pay and display bays (not in CPZs)							
PINNER ROAD, NORTH HARROW (per 30 mins)	0.50		0.50				n/a
HEADSTONE DRIVE outside Kodak (per 30 mins)	0.20		0.20				n/a
HIGH STREET stand alone in Edgware (per 30 mins)	0.70		0.70				n/a
MILTON ROAD (per hour)	0.50		0.60				n/a
STATION ROAD North Harrow (per 30 mins)	0.50		0.50				n/a
UXBRIDGE ROAD, Hatch End (per 20 mins)	0.10		0.10				n/a
CS CANONS STATION (per 30 mins)	0.20		0.20				n/a
ZONE A (Pinner)							
BRIDGE STREET (per 20mins)			n/a	0.30		0.30	
MARSH ROAD (per 20 mins)			n/a	0.30		0.30	
ZONE B (Stanmore)							
CHURCH ROAD (per 20 mins)			n/a	0.30		0.30	
COVERDALE CLOSE (per 20 mins)			n/a	0.30		0.30	
MERRION AVENUE (per 20 mins)			n/a	0.30		0.30	
RECTORY LANE (per 20 mins)			n/a	0.30		0.30	
THE BROADWAY (per 20 mins)			n/a	0.30		0.30	
ZONE C (Wealdstone)							
SANDRIDGE CLOSE (long stay - per visit)			n/a	4.20		4.20	
ZONE CA (Wealdstone East)							
CANNING ROAD (per 20 mins)			n/a	0.30		0.30	
GORDON ROAD (per 20 mins)			n/a	0.30		0.30	
GRAHAM ROAD (per 20 mins)			n/a	0.30		0.30	
GRANT ROAD (per 20 mins)			n/a	0.30		0.30	
HIGH STREET (per 20 mins)			n/a	0.30		0.30	

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
LADYSMITH ROAD (per 20 mins)			n/a	0.30		0.30	
LOCKET ROAD (per 20 mins)			n/a	0.30		0.30	
MASONS AVE (per 20 mins)			n/a	0.30		0.30	
MONTROSE ROAD (per 20 mins)			n/a	0.30		0.30	
SPENCER ROAD (per 20 mins)			n/a	0.30		0.30	
THOMSON ROAD (per 20 mins)			n/a	0.30		0.30	
WOLSELEY ROAD (per 20 mins)			n/a	0.30		0.30	
HEADSTONE DRIVE (per 20 mins)			n/a	0.30		0.30	
WOLSELEY ROAD (per 20 mins)			n/a	0.30		0.30	
ZONE D (Harrow)							
COLLEGE ROAD (per 20 mins)			n/a	0.80		0.80	
GREENHILL WAY (per 20 mins)			n/a	0.80		0.80	
HEADSTONE ROAD (per 20 mins)			n/a	0.10		0.10	
JUNCTION ROAD (per 20 mins)			n/a	0.80		0.80	
KYMBERLEY ROAD (per 20 mins)			n/a	0.80		0.80	
LYON ROAD (per 20 mins)			n/a	0.80		0.80	
ST JOHN'S ROAD (per 20 mins)			n/a	0.80		0.80	
STATION ROAD SLIP ROAD (per 20 mins)			n/a	0.80		0.80	
ZONE E (Harrow)							
GROVE HILL (per 20 mins)			n/a	0.80		0.80	
LANSDOWNE ROAD (per 20 mins)			n/a	0.80		0.80	
LOWLANDS ROAD (per 20 mins)			n/a	0.80		0.80	
PETERBOROUGH ROAD (per 20 mins)			n/a	0.80		0.80	
WHITEHALL ROAD (per 20 mins)			n/a	0.80		0.80	
ZONE F (Harrow)							
BONNERSFIELD LANE, near Station Rd junction (per 20 mins)			n/a	0.80		0.80	
BONNERSFIELD LANE, between Courtfield Ave and Northwick Pk Rd (per 20 mins)			n/a	0.80		0.80	
BONNERSFIELD LANE, beyond Northwick Park Road (per 20 mins)			n/a	0.80		0.80	

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
CRYSTAL WAY (per 20 mins)			n/a	0.30		0.30	
FLAMBARD ROAD (per 20 mins)			n/a	0.30		0.30	
SHEEPCOTE ROAD (per 20 mins)			n/a	0.80		0.80	
STATION ROAD (per 20 mins)			n/a	0.80		0.80	
ZONE H (Stanmore)							
LONDON ROAD (per 30 mins)				0.10		0.10	
COURT DRIVE (per 30 mins)				0.10		0.10	
BROCKLEYSIDE (per 20 mins)			n/a	0.10		0.10	
LONDON ROAD (per 20 mins)			n/a	0.10		0.10	
ZONE K (Harrow)							
BLAWITH ROAD (per 20 mins)			n/a	0.30		0.30	
DOMINION PARADE (per 20 mins)			n/a	0.80		0.80	
HIGH MEAD (per 20 mins)			n/a	0.30		0.30	
NIBTHWAITE ROAD (per 20 mins)			n/a	0.30		0.30	
STATION ROAD (per 20 mins)			n/a	0.30		0.30	
ZONE L (Rayners Lane)							
IMPERIAL DRIVE (per 20 mins)			n/a	0.30		0.30	
RAYNERS LANE (per 20 mins)			n/a	0.30		0.30	
VILLAGE WAY EAST (per 20 mins)			n/a	0.30		0.30	
WARDEN AVENUE (per 20 mins)			n/a	0.30		0.30	
ZONE M (South Harrow)							
BROOKE AVENUE (per 20 mins)			n/a	0.30		0.30	
BROOKE AVENUE (long stay - per visit)			n/a	4.20		4.20	
EASTCOTE ROAD (per 20 mins)			n/a	0.30		0.30	
NORTHOLT ROAD (per 20 mins)			n/a	0.30		0.30	
PARKFIELD ROAD (per 20 mins)			n/a	0.30		0.30	
SCARSDALE ROAD (per 20 mins)			n/a	0.30		0.30	
SHERWOOD ROAD (per 20 mins)			n/a	0.30		0.30	
SOUTH HILL AVENUE (per 20 mins)			n/a	0.30		0.30	

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
STANLEY ROAD (per 20 mins)			n/a	0.30		0.30	
WARGRAVE ROAD (per 20 mins)			n/a	0.30		0.30	
WHITBY ROAD (per 20 mins)			n/a	0.30		0.30	
ZONE N (Sudbury Hill)							
CAVENDISH AVENUE (per 20 mins)			n/a	0.10		0.10	
FERNBANK AVENUE (per 20 mins)			n/a	0.10		0.10	
GREENFORD ROAD (per 20 mins)			n/a	0.10		0.10	
ROSEBANK AVENUE (per 20 mins)			n/a	0.10		0.10	
ZONE P (Harrow)							
ROSSLYN CRESCENT (per 20 mins)			n/a	0.30		0.30	
ZONE R (Harrow)			n/a				
WOODLANDS ROAD (per 20 mins)			n/a	0.80		0.80	
ZONE R (Harrow)							
ELMWOOD AVENUE (per 20 mins)			n/a	0.30		0.30	
ZONE TA (Edgware South)							
HANDEL WAY (per 20 mins)			n/a	0.50		0.50	
MEAD ROAD (per 20 mins)			n/a	0.50		0.50	
WHITCHURCH LANE (per 20 mins)			n/a	0.50		0.50	
ZONE TB (Edgware North)							
CANONS DRIVE (per 20 mins)			n/a	0.50		0.50	
EDGEWARE ROAD (per 20 mins)			n/a	0.50		0.50	
MONTGOMERY ROAD (per 20 mins)			n/a	0.50		0.50	
RYE WAY (per 20 mins)			n/a	0.50		0.50	
ZONE U (Pinner road & County Roads)							
BEDFORD ROAD (per 20 mins)			n/a	0.10		0.10	
DEVONSHIRE ROAD (per 20 mins)			n/a	0.10		0.10	
OXFORD ROAD (per 20 mins)			n/a	0.10		0.10	
PINNER VIEW (per 20 mins)			n/a	0.10		0.10	
RUTLAND ROAD (per 20 mins)			n/a	0.10		0.10	
NEPTUNE ROAD (per 20 mins)			n/a	0.10		0.10	
ZONE V (West Harrow)							

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
UNNAMED ROAD off Vaughn Road (per 20 mins)			n/a	0.10		0.10	
ZONE W (West Harrow)							
BLENHEIM ROAD (per 20 mins)			n/a	0.10		0.10	
THE GARDENS (per 20 mins)			n/a	0.10		0.10	
ZONE X (Burnt Oak)							
BACON LANE (per 20 mins)			n/a	0.10		0.10	
BURNT OAK BROADWAY (per 20 mins)			n/a	0.10		0.10	
COLUMBIA AVENUE (per 20 mins)			n/a	0.10		0.10	
NORTHOLME GARDENS (per 20 mins)			n/a	0.10		0.10	
OAKLEIGH AVENUE (per 20 mins)			n/a	0.10		0.10	
SELWYN COURT (per 20 mins)			n/a	0.10		0.10	
THE CHASE (per 20 mins)			n/a	0.10		0.10	
THE HIGHLANDS (per 20 mins)			n/a	0.10		0.10	
VANCOUVER ROAD (per 20 mins)			n/a	0.10		0.10	
Kenton Pay and display zone							
KENTON ROAD (per 20 mins)			n/a	0.30		0.30	
MAYFIELD AVENUE (per 20 mins)			n/a	0.30		0.30	
WILLOWCOURT AVENUE (per 20 mins)			n/a	0.30		0.30	
Pay and display bays (not in CPZs)							
PINNER ROAD (per 20 mins)			n/a	0.30		0.30	
HEADSTONE DRIVE outside Kodak (per 20 mins)			n/a	0.30		0.30	
HIGH STREET stand alone in Edgware (per 20 mins)			n/a	0.50		0.50	
MILTON ROAD (per 20 mins)			n/a	0.30		0.30	
STATION ROAD North Harrow (per 20 mins)			n/a	0.30		0.30	
UXBRIDGE ROAD, Hatch End (per 20 mins)			n/a	0.10		0.10	
CS CANONS STATION (per 20 mins)			n/a	0.10		0.10	
37b. Off-street Parking							

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
Note: Off street parking is VAT liable.							
Queens House (Multi storey)							
Mon - Fri, Midnight - 6.30pm (long stay - per visit)	3.50	0.70	4.20			n/a	
Sat, Midnight - 6.30pm (long stay - per visit)	2.17	0.43	2.60			n/a	
Sun, 10am - 6pm (long stay - per visit)	2.17	0.43	2.60			n/a	
Gayton Rd							
Mon - Fri, Midnight - 6.30pm (long stay - per visit)	3.50	0.70	4.20			n/a	
Sat, Midnight - 6.30pm (long stay - per visit)	2.17	0.43	2.60			n/a	
Sun, 10am - 6pm (long stay - per visit)	2.17	0.43	2.60			n/a	
Davy House							
Mon - Sat, 8.30am - 6.30pm (up to 2hrs)	1.75	0.35	2.10			n/a	
Sun, 10.00am - 6.00pm (up to 2hrs)	1.75	0.35	2.10			n/a	
Each Additional hour	1.17	0.23	1.40			n/a	
Vaughan Road	0.00	0.00					
Mon - Sat, 8.30am - 6.30pm (up to 2hrs)	1.33	0.27	1.60			n/a	
Mon - Sat, 8.30am - 6.30pm (up to 4hrs)	1.75	0.35	2.10			n/a	
Mon - Sat, 8.30am - 6.30pm (up to 6hrs)	2.25	0.45	2.70			n/a	
Mon - Sat, 8.30am - 6.30pm (over 6hrs)	2.75	0.55	3.30			n/a	
Sun, 10.00am - 6.00pm (up to 2hrs)	1.33	0.27	1.60			n/a	
Sun, 10.00am - 6.00pm (up to 4hrs)	1.75	0.35	2.10			n/a	
Sun, 10.00am - 6.00pm (up to 6hrs)	2.25	0.45	2.70			n/a	
Sun, 10.00am - 6.00pm (over 6hrs)	2.75	0.55	3.30			n/a	
Greenhill Way							
Mon - Sat, 8.30am - 6.30pm (up to 2hrs)	2.08	0.42	2.50			n/a	
Sun, 10.00am - 6.00pm (up to 2hrs)	2.08	0.42	2.50			n/a	
Each Additional hour	1.17	0.23	1.40			n/a	
Grimsdike Road							
Mon - Sat, 8.30am - 6.30pm	0.17	0.03	0.20			n/a	
St Johns Road							

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
Mon - Sat, 8.30am - 6.30pm (up to 2hrs)	1.67	0.33	2.00			n/a	
Sun, 10.00am - 6.00pm (up to 2hrs)	1.67	0.33	2.00			n/a	
Each Additional hour	1.00	0.20	1.20			n/a	
Palmerston Rd							
Mon - Sat, 8.00am - 6.30pm (per hour)	0.50	0.10	0.60			n/a	
Peel House (Multi storey)							
Mon-Sat, 7.30am - 8.30pm (per hour)	0.50	0.10	0.60			n/a	
Cambridge Rd							
Mon - fri, 8.00am-6.30pm, first hour free (per hour)	0.42	0.08	0.50			n/a	
Mon - fri, 8.00am-6.30pm, over 4 hours (per hour)	2.92	0.58	3.50			n/a	
Chapel Lane							
Mon - Sat, 8.00am - 6.30pm (per hour)	0.67	0.13	0.80			n/a	
Mon - Sat, 8.00am - 6.30pm (over 6 hours)	9.50	1.90	11.40			n/a	
Love Lane							
Mon - Sat, 8.00am - 6.30pm (per hour)	0.67	0.13	0.80			n/a	
Mon - Sat, 8.00am - 6.30pm (over 6 hours)	9.50	1.90	11.40			n/a	
Waxwell Lane							
Mon - Sat, 8.00am - 6.30pm (per hour)	0.67	0.13	0.80			n/a	
Mon - Sat, 8.00am - 6.30pm (over 6 hours)	9.50	1.90	11.40			n/a	
The Broadway							
Mon - Sat, 8.00am - 6.30pm (per hour)	0.50	0.10	0.60			n/a	
Queens House (Multi storey)							
Long stay - per visit			n/a	3.50	0.70	4.20	
Per 60 mins			n/a	1.17	0.23	1.40	
Gayton Rd							
Long stay - per visit			n/a	3.50	0.70	4.20	
Per 60 mins			n/a	1.17	0.23	1.40	
Davy House							

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
Per 60 mins			n/a	1.17	0.23	1.40	
Vaughan Road							
Long stay - per visit			n/a	3.50	0.70	4.20	
Per 60 mins			n/a	1.17	0.23	1.40	
Greenhill Way							
Per 60 mins			n/a	1.17	0.23	1.40	
Grimsdyke Road							
Per 60 minutes			n/a	0.17	0.03	0.20	
St Johns Road							
Per 60 mins			n/a	1.17	0.23	1.40	
Palmerston Rd							
Per 60 mins			n/a	0.67	0.13	0.80	
Peel House (Multi storey)							
Per 60 mins			n/a	0.67	0.13	0.80	
Cambridge Rd							
Per 60 mins			n/a	0.67	0.13	0.80	
Chapel Lane							
Long stay - per visit			n/a	9.50	1.90	11.40	
Per 60 mins			n/a	0.67	0.13	0.80	
Love Lane							
Long stay - per visit			n/a	9.50	1.90	11.40	
Per 60 mins			n/a	0.67	0.13	0.80	
Waxwell Lane							
Long stay - per visit			n/a	9.50	1.90	11.40	
Per 60 mins			n/a	0.67	0.13	0.80	
The Broadway							
Per 60 mins			n/a	0.67	0.13	0.80	
37c. On Street Residents Permits (outside scope of VAT)							
Residents Permits (book of 10): Annual Charges							
1st Vehicle	62.40		62.40	64.90		64.90	4.00%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
2nd Vehicle	93.60		93.60	97.34		97.30	4.00%
3rd Vehicle	124.80		124.80	129.79		129.80	4.00%
4th Vehicle	156.00		156.00	162.24		162.20	4.00%
Environmentally Friendly Vehicles	No charge		-	No charge		-	
37d. On Street Visitors Permits (outside scope of VAT)							
Note: (50% discount on visitor permits for senior citizens, or disabled residents in receipt of disability benefits or attendance allowance). Permit							
All visitors permits	15.60		15.60	16.22		16.20	4.00%
37e. Off - Street Business Permits (Car Parks) (outside scope of VAT)							
Pinner, Harrow, Wealdstone, North Harrow							
Reg. No. Specific: 3 months	270.40		270.40	281.22		281.20	4.00%
Reg. No. Specific: 6 months	338.00		338.00	351.52		351.50	4.00%
Reg. No. Specific: Annual	488.80		488.80	508.35		508.40	4.00%
Central Harrow							
Reg. No. specific: 3 months (excl. VAT)	270.40		270.40	281.0		281.0	3.92%
Reg. No. specific: 6 months (excl. VAT)	395.20		395.20	411.0		411.0	4.00%
Reg. No. specific: Annual (excl. VAT)	691.60		691.60	719.3		719.3	4.00%
Company: per annum (excl. VAT)	748.80		748.80	778.8		778.8	4.00%
37f. On - Street Business Permits (outside scope of VAT)							
Stanmore							
Reg. No. specific: 3 months	270.4		270.4	281.00		281.0	3.92%
Reg. No. specific: 6 months	338		338	351.52		351.5	4.00%
Reg. No. specific: Annual	488.8		488.8	508.35		508.4	4.00%
Company: per annum	634.4		634.4	659.78		659.8	4.00%
Edgware							
Reg specific 12 months	364		364	378.56		378.6	4.00%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
Wealdstone and all other unspecified CPZ areas)							
Reg specific 12 months	364		364	378.56		378.6	4.00%
37g. Business Permits Environmentally Friendly Vehicles							
Reg specific 12 months	No charge		-	No charge		-	
** Note: Environmentally friendly vehicles are those propelled by electricity, compressed natural gas, methane gas, liquefied petroleum gas (LPG),							
38. Road Traffic Regulation (outside scope of VAT)							
** Note: Charges to provide road space for various works plus the stationing of vehicles and equipment have been reviewed and changes are proposed. These proposals are in line with the charges and procedures of neighbouring authorities. Dispensations are used to provide parking for contractors working in a specific locality.							
Parking dispensation - per vehicle for two weeks	22		22	22.88		22.88	4.00%
Suspension of parking places	43		43	44.72		44.72	4.00%
Note: Initial application fee includes one bay for one day							
2a. Suspension of parking places - additional bay per day	12		12	12.48		12.48	4.00%
2b. Suspension of parking places - each additional day per bay	12		12	12.48		12.48	4.00%
Note: Where bays are not individually marked, for charging purposes, a bay is a continuous length of 5 meters or part thereof.							
Health Care Permits	22		22	22.88		22.88	4.00%
39. Parking discretionary Lettings (outside scope of VAT)							
Peel House (per hour)	65		65	67.60		67.6	4.00%
Film Compounds	11		11	11.44		11.44	4.00%
40. HIA Fee structure							
Jobs designed and supervised, % charged on the cost of all works	15		15	15.6		15.6	4.00%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
Domestic premises (price for a course of treatment, up to three visits)	91.67	18.33	110	95.33	19.07	114	4.00%
Domestic premises (additional visit and treatment as part of a course of treatment)	25.00	5.00	30	26.00	5.20	31.2	4.00%
Commercial premises (per visit, min 2 visits)	104.17	20.83	125	108.33	21.67	130	4.00%
Commercial additional half-hour thereafter	41.67	8.33	50	43.33	8.67	52	4.00%
41a (ii) Bed Bugs							
Residential premises (3 bed semi size property) (min 2 visits).	191.67	38.33	230	191.67	38.33	230	0.00%
Bed bugs per additional bedroom (At the same treatment)	20.83	4.17	25	20.83	4.17	25	0.00%
41a (iii) Cockroaches							
Gel baits (for two sequential visits to one premises) (3 bed semi size property)	108.33	21.67	130	108.33	21.67	130	0.00%
Cockroaches per additional bedroom (At the same treatment)	20.83	4.17	25	20.83	4.17	25	0.00%
41a (i) - (iii) Concession (residents in receipt of means tested benefits) 77.5% reduction from the domestic premises rate.							
41b. Wasps							
Colony killed but nest not removed	56.67	11.33	68	58.93	11.79	71	4.00%
Additional colony treated at the same time as the initial treatment	16.67	3.33	20	17.33	3.47	21	4.00%
41c. Pharaohs Ants							
Domestic premises	108.33	21.67	130	112.67	22.53	135	4.00%
Commercial premises (per visit) Minimum charge as priorities allow. This charge is due to resource constraints, when it may not be possible to offer this service in the case of large block treatments.	108.33	21.67	130	112.67	22.53	135	4.00%
41d Fleas (one visit)	108.33	21.67	130	108.33	21.67	130	0.00%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
41e Other insects (one visit)	133.33	26.67	160	133.33	26.67	160	0.00%
41f Squirrels (Domestic owner/occupied properties) (2 visits 5 days apart)	87.50	17.50	105	91.00	18.20	109	4.00%
Pest proofing (labour per hour)	41.67	8.33	50	43.33	8.67	52	4.00%
Survey fee (refundable against treatment if accepted)	20.83	4.17	25	21.67	4.33	26	4.00%
Missed appointment fee	20.83	4.17	25	21.67	4.33	26	4.00%
Dead animal collection and disposal service (outside scope of VAT)	30.00		30	30		30	0.00%
Stray dog return to owner within borough	41.67	8.33	50	43.33	8.67	52	4.00%
Stray dog return to owner from kennels fee	62.50	12.50	75	65.00	13.00	78	4.00%
Charge for kennelling at cost (per day)			At cost			At cost	
42. Condemnation Certificate for Food Considered Unfit for Human Consumption (outside scope of VAT)							
The fee is per half hour. The fee reflects the cost of undertaking the service with two officer visits.	105		105	109		109	4.00%
43. Amendments to Registers (outside scope of VAT)							
Where a fee can be charged, the fee reflects the cost of undertaking the service	50		50	52		52	4.00%
44. Training Courses (exempt VAT)							
** Note: Note All training relating to food and health & safety is bench marked against other local providers and is priced to cover costs							
a. Foundation Certificate in Food Hygiene or Health & Safety	80		80	83		83	4.00%
b. Foundation Certificate in Food Hygiene exam resit	20		20	21		21	4.00%
c. Basic Food Hygiene Update – Level 1	50		50	52		52	4.00%
d. Intermediate Food Hygiene Course (3 Days)	220		220	229		229	4.00%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
e. Intermediate Food Hygiene Course Exam resit	140		140	146		146	4.00%
f. Intermediate Course reduced fee for Harrow staff linked to the training of Social Services staff in food hygiene.	70		70	73		73	4.00%
g. Intermediate Course reduced fee for Harrow staff, (exam re-sit at cost)	45		45	47		47	4.00%
h. Advanced Food Hygiene Course (5 Days)	550		550	572		572	4.00%
i. Advanced Food Hygiene Course Exam Re-sit	150		150	156		156	4.00%
j. Advanced Course reduced fee for Harrow Teachers linked to the training of Harrow school pupils in food hygiene.	70		70	73		72.8	4.00%
k. Advanced Course reduced fee for Harrow Teachers, Exam re-sit (at cost)	45		45	47		46.8	4.00%
l. Half Day Course	45		45	47		46.8	4.00%
m. Full Day Course	80		80	83		83.2	4.00%
n. Foundation Certificate in Food Hygiene taught in a client's own premises within the Borough. Up to a maximum of 25 persons per course. Additional charges for any travel outside the borough, subject to full recovery of costs and administration.	On agreement		On agreement	On agreement		On agreement	
o. National Certificate for Personal License Holders, level 2 qualification. Course provided by external tutor	185		185	192		192.4	4.00%
p. Standard fee for up to 15 candidates	900		900	936		936	4.00%
q. Additional fee per candidate over 15 (subject to maximum of 25 persons)	40		40	42		41.6	4.00%
45. Food Hygiene Trainer Packs (exempt VAT)							
** Note: The Training Pack was produced and updated by the Health Promotion Team in the Environmental Health Division. It is intended that packs would chiefly be sold to candidates on the Council's Advanced Food Hygiene Course.							

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
a) New Packs	115		115	120		120	4.00%
b) Packs to Harrow Schools (at cost) outside the scope of VAT	65		65	68		68	4.00%
c) Computer based Training Pack	195		195	203		203	4.00%
** Note: It is proposed to market a Trainer Pack based on a system developed for internal use. The charge is at a level based on equivalent							
46. Copies of entries on Public Register (exempt VAT)							
** Note: Where a fee can be charged, this charge is where the extraction of data from a computer or other data source requires the processing of							
Data Extraction	10		10	10.4		10.4	4.00%
Copy charge per A4 page	2		2	2.08		2.08	4.00%
47. Copies of entries on Food Premises Register (exempt VAT)							
** Note: Under the Food Premises (Registration) Regulations 1991 members of the public can inspect the register held by the Council free of							
a) Single entry (up to 100 entries)	10		10	10		10	0.00%
b) Part Register (100 entries)	300		300	300		300	0.00%
c) Part Register (200 entries)	600		600	600		600	0.00%
d) Part/Whole Register	1,000		1,000	1,000		1,000	0.00%
48. Environmental Information (regulations)							
** Note: Access to this information is in most circumstances free of charge. However reasonable charges can be made for supplying additional information. Charges, where levied, will be chiefly for the copying of documents, officer time to provide more detailed work including, for example the review or preparation of reports, letter, opinions, etc. The Council also receives periodic requests for information, which do not fall under the remit of the above regulations. The same fee is applied to reflect the cost of provision of this service. The charging structure includes the waiver of fees for provision of information to individuals and organisations of a registered charity. In this way the charging structure is not intended to be detrimental to such persons or bodies with a genuine interest in the local environment.							
Minimum charge:							
Allowing one hour of officer time (outside scope of VAT)	75		75	78		78	4.00%
Additional time:							
Every hour or part hour thereafter (outside scope of VAT)	75		75	78		78	4.00%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
Fees for copies:							
A4 photocopy (where copying has to be put out to a commercial company, fees are the commercial copy costs plus any costs to the council.)	0.2		0.2	0.3		0.2	0.00%
49. Health, Safety and Environmental Information per hour or part hour							
The Authority may be requested to provide a statement of fact or provide information with regard to civil/statutory investigations undertaken by the Council. The Health & Safety at work act permits a fee to be charged for the provision of this information	75		75	78		78	4.00%
50. Immigration Employment Requests							
** Note: The service (principally food team) receives an increasing number of requests from business that are seeking immigration clearance for							
Allowing one hour of officer time (outside scope of VAT)	75		75	78		78	4.00%
Every hour or part hour thereafter (outside scope of VAT)	75		75	78		78	4.00%
51. Health Certificates							
Companies requests for health certificates for foods being exported outside the EC (outside scope of VAT).	100		100	100		100	0.00%
52. Service of Hazard Awareness Notice							
up to 4 hazards	244		244	254		254	4.00%
5 or more hazards	407		407	423		423	4.00%
53. Prohibition/Emergency Prohibition Orders							

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
up to 4 hazards	295		295	307		307	4.00%
5 or more hazards	407		407	423		423	4.00%
Emergency Remedial Action	173		173	180		180	4.00%
Demolition Order	280		280	291		291	4.00%
Review a Suspended Notice/Order	84		84	87		87	4.00%
54. CCTV Fees (outside scope of VAT)							
** Note: Under the Data Protection Act 1998, Solicitors and members of the public are entitled to view recordings with an option to purchase a							
Viewing: The Data Commissioner has ruled that the fee for viewing of recordings must be a universal sum of £10.00.	10		10	10		10	0.00%
Copying and Purchase of a recording			Cost +15%			Cost +15%	
Search charge to insurers/ solicitors to determine availability of record footage regarding road traffic incidents. (Service provided subject to staff availability and maintained at the same level as Data Protection Requests).	10		10	10		10	0.00%
Charge to insurers of recordings regarding road traffic incidents. (Service provided subject to staff availability).	70		70	73		73	4.00%
55. Miscellaneous Planning Charges							
55a Harrow Unitary Development Plan (outside scope of VAT)							
Harrow UDP (2004)	29.8		29.8	29.8		29.8	0.00%
Harrow UDP Map (Only)	12.3		12.3	12.3		12.3	0.00%
Commercial Developments Pipeline	4.6		4.6	4.6		4.6	0.00%
Industrial Estates - List of companies	4.6		4.6	4.6		4.6	0.00%
Large Employers Listing	4.6		4.6	4.6		4.6	0.00%
Housing Monitoring Schedules (Twice Yearly)	24.6		24.6	24.6		24.6	0.00%
UDP Inquiry Inspector's report (2003)	12.3		12.3	12.3		12.3	0.00%
55b. 2001 Census Publications(outside scope of VAT)							

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
Individual Ward/Borough Profiles	1		1	1		1	0.00%
55c. Other Enquiries and Officer Site Visits (exempt VAT)							
Officers Time - Minimum Charge							
First Half Hour	58.8		58.8	61.2		61.2	4.00%
Second Half Hour	58.8		58.8	61.2		61.2	4.00%
Charge per Hour or part thereafter	119.7		119.7	124.5		124.5	4.00%
55d. Planning Development Documents(outside scope of VAT)							
Core Strategy	40		40	40		40	0.00%
Inspectors Report on Core Strategy	40		40	40		40	0.00%
Site allocations DPD	40		40	40		40	0.00%
AAP	40		40	40		40	0.00%
DM Policies/DPD	40		40	40		40	0.00%
AMR	40		40	40		40	0.00%
SPD Residential Development Guide	15		15	15		15	0.00%
56. Building Control							
<i>S.93 of Local Government Act 2003</i>							
56a. Additional discretionary charges							
Charges applicable from 1st January 2014 (subject to the approval of a separate report).							
Charge for Demolitions Processing, inspecting the site, and issuing a counter notice, when a Demolition Notice is submitted to the Building Control Service. (outside scope of VAT)	150		150	150		150	0.00%
Resurrection charge - written request to resurrect a file that has not had a site visit of more than 5 years.	73.50	14.70	88.2	73.50	14.70	88.2	n/a

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
Buildings exempt under classes 1 to 7 of Schedule 2 of building regulations 2012 To check the details of the proposals and to issue a written confirmation that the work is either exempt or requires a building regulation application to be submitted.	73.50	14.70	88.2	73.50	14.70	88.2	n/a
56b. Erection or conversion of small residential dwellings (Newly Constructed Dwellings, Full Plans Application)							
Plan charges (Number relates to number of dwellings)							
1	367.50	73.50	441	367.50	73.50	441	0.00%
2	441.00	88.20	529.2	441.00	88.20	529.2	0.00%
3	514.50	102.90	617.4	514.50	102.90	617.4	0.00%
4	588.00	117.60	705.6	588.00	117.60	705.6	0.00%
5	661.50	132.30	793.8	661.50	132.30	793.8	0.00%
6	735.00	147.00	882	735.00	147.00	882	0.00%
7	808.50	161.70	970.20	808.50	161.70	970.20	0.00%
8	882.00	176.40	1058.40	882.00	176.40	1058.40	0.00%
9	955.50	191.10	1146.60	955.50	191.10	1146.60	0.00%
10	1029.00	205.80	1234.80	1029.00	205.80	1234.80	0.00%
Inspection charges (Number relates to number of dwellings)							
1	477.75	95.55	573.30	477.75	95.55	573.30	0.00%
2	588.00	117.60	705.60	588.00	117.60	705.60	0.00%
3	698.25	139.65	837.90	698.25	139.65	837.90	0.00%
4	808.50	161.70	970.20	808.50	161.70	970.20	0.00%
5	918.75	183.75	1102.50	918.75	183.75	1102.50	0.00%
6	1029.00	205.80	1234.80	1029.00	205.80	1234.80	0.00%
7	1139.25	227.85	1367.10	1139.25	227.85	1367.10	0.00%
8	1249.50	249.90	1499.40	1249.50	249.90	1499.40	0.00%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
9	1359.75	271.95	1631.70	1359.75	271.95	1631.70	0.00%
10	1470.00	294.00	1764.00	1470.00	294.00	1764.00	0.00%
56c. Erection or conversion of small residential dwellings (Newly Constructed Dwellings, Building Notice Application)							
Building Notice charges (Number relates to number of dwellings)							
1	845.25	169.05	1014.30	845.25	169.05	1014.30	0.00%
2	1029.00	205.80	1234.80	1029.00	205.80	1234.80	0.00%
3	1212.75	242.55	1455.30	1212.75	242.55	1455.30	0.00%
4	1396.50	279.30	1675.80	1396.50	279.30	1675.80	0.00%
5	1580.25	316.05	1896.30	1580.25	316.05	1896.30	0.00%
6	1764.00	352.80	2116.80	1764.00	352.80	2116.80	0.00%
7	1947.75	389.55	2337.30	1947.75	389.55	2337.30	0.00%
8	2131.50	426.30	2557.80	2131.50	426.30	2557.80	0.00%
9	2315.25	463.05	2778.30	2315.25	463.05	2778.30	0.00%
10	2499.00	499.80	2998.80	2499.00	499.80	2998.80	0.00%
56d. Erection or conversion of small residential dwellings (Conversion of dwellings into flats, Full Plans Application)							
Plan charges (Number relates to number of flats created)							
1-2	294.00	58.80	352.80	294.00	58.80	352.80	0.00%
Each individual flat	73.50	14.70	88.20	73.50	14.70	88.20	0.00%
Inspection charges (Number relates to number of flats created)							
1-2	220.50	44.10	264.60	220.50	44.10	264.60	0.00%
Each individual flat	110.25	22.05	132.30	110.25	22.05	132.30	0.00%
56e. Erection or conversion of small residential dwellings (Conversion of dwellings into flats, Building Notice Application)							

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
1-2	514.50	102.90	617.40	514.50	102.90	617.40	0.00%
Each individual flat	183.75	36.75	220.50	183.75	36.75	220.50	0.00%
56f. Domestic Extensions & Alterations to a single dwelling Single storey and two storey extensions no basement (Full plans application, Plan charges)							
Extension with floor area not exceeding 10m2	147.00	29.40	176.40	147.00	29.40	176.40	0.00%
Extension with floor area exceeding 10m2 but not exceeding 40m2	220.50	44.10	264.60	220.50	44.10	264.60	0.00%
Extension with floor exceeding 40m2 but not exceeding 60m2	294.00	58.80	352.80	294.00	58.80	352.80	0.00%
Extension with floor exceeding 60m2 but not exceeding 100m2	367.50	73.50	441.00	367.50	73.50	441.00	0.00%
Inspection Charges							
Extension with floor area not exceeding 10m2	257.25	51.45	308.70	257.25	51.45	308.70	0.00%
Extension with floor area exceeding 10m2 but not exceeding 40m2	330.75	66.15	396.90	330.75	66.15	396.90	0.00%
Extension with floor exceeding 40m2 but not exceeding 60m2	404.25	80.85	485.10	404.25	80.85	485.10	0.00%
Extension with floor exceeding 60m2 but not exceeding 100m2	477.75	95.55	573.30	477.75	95.55	573.30	0.00%
56g. Domestic Extensions & Alterations to a single dwelling Single storey and two storey extensions (no basement) (Building Notice application)							
Extension with floor area not exceeding 10m2	404.25	80.85	485.10	404.25	80.85	485.10	0.00%
Extension with floor area exceeding 10m2 but not exceeding 40m2	551.25	110.25	661.50	551.25	110.25	661.50	0.00%
Extension with floor exceeding 40m2 but not exceeding 60m2	698.25	139.65	837.90	698.25	139.65	837.90	0.00%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
Extension with floor exceeding 60m2 but not exceeding 100m2	845.25	169.05	1014.30	845.25	169.05	1014.30	0.00%
56h. Domestic Extensions & Alterations to a single dwelling Loft conversions (floor area up to 60m2)							
Plan Charge	294.00	58.80	352.80	294.00	58.80	352.80	0.00%
Inspection Charge	220.50	44.10	264.60	220.50	44.10	264.60	0.00%
Building Notice charge	514.50	102.90	617.40	514.50	102.90	617.40	0.00%
56i. Domestic Extensions & Alterations to a single dwelling Garage and Car Ports							
Erection of non-exempt detached garage or carport up to 60m2							
Plan Charge	183.75	36.75	220.50	183.75	36.75	220.50	0.00%
Inspection Charge	220.50	44.10	264.60	220.50	44.10	264.60	0.00%
Building Notice charge	404.25	80.85	485.10	404.25	80.85	485.10	0.00%
Extension to create a garage or car port up to 60m2							
Plan Charge	183.75	36.75	220.50	183.75	36.75	220.50	0.00%
Inspection Charge	220.50	44.10	264.60	220.50	44.10	264.60	0.00%
Building Notice charge	404.25	80.85	485.10	404.25	80.85	485.10	0.00%
56j. Domestic Extensions & Alterations to a single dwelling Other							
Conversion of a garage to a habitable room(s) up to 60m2							
Plan Charge	147.00	29.40	176.40	147.00	29.40	176.40	0.00%
Inspection Charge	147.00	29.40	176.40	147.00	29.40	176.40	0.00%
Building Notice charge	294.00	58.80	352.80	294.00	58.80	352.80	0.00%
56k. Domestic Alterations to a single dwelling (General Alterations)							
Full Plan Applications (Plan charges)							
Underpinning (up to 10m in length)	147.00	29.40	176.40	147.00	29.40	176.40	0.00%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
Re-roofing/renovation of a thermal element (fixed price)	73.50	14.70	88.20	73.50	14.70	88.20	0.00%
Full Plan Applications (Inspection charges)							
Underpinning (up to 10m in length)	147.00	29.40	176.40	147.00	29.40	176.40	0.00%
Re-roofing/renovation of a thermal element (fixed price)	73.50	14.70	88.20	73.50	14.70	88.20	0.00%
Building Notice Application							
Underpinning (up to 10m in length)	294.00	58.80	352.80	294.00	58.80	352.80	0.00%
Re-roofing/renovation of a thermal element (fixed price)	147.00	29.40	176.40	147.00	29.40	176.40	0.00%
56l. Domestic Alterations to a single dwelling (Internal Alterations) Internal alterations/installation of fittings (not electrical) and/or structural alterations							
Estimated cost of work less than or equal to £5,000							
Full Plan application (plan charge)	110.25	22.05	132.30	110.25	22.05	132.30	0.00%
Full Plan application (inspection charge)	110.25	22.05	132.30	110.25	22.05	132.30	0.00%
Building Notice charge	220.50	44.10	264.60	220.50	44.10	264.60	0.00%
Estimated cost of work greater than £5,000 but less than or equal to £25,000							
Full Plan application (plan charge)	147.00	29.40	176.40	147.00	29.40	176.40	0.00%
Full Plan application (inspection charge)	147.00	29.40	176.40	147.00	29.40	176.40	0.00%
Building Notice charge	294.00	58.80	352.80	294.00	58.80	352.80	0.00%
Estimated cost of work greater than £25,000 but less than or equal to £50,000							
Full Plan application (plan charge)	257.25	51.45	308.70	257.25	51.45	308.70	0.00%
Full Plan application (inspection charge)	257.25	51.45	308.70	257.25	51.45	308.70	0.00%
Building Notice charge	514.50	102.90	617.40	514.50	102.90	617.40	0.00%
Estimated cost of work greater than £50,000 but less than or equal to £75,000							

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
Full Plan application (plan charge)	367.50	73.50	441.00	367.50	73.50	441.00	0.00%
Full Plan application (inspection charge)	441.00	88.20	529.20	441.00	88.20	529.20	0.00%
Building Notice charge	808.50	161.70	970.20	808.50	161.70	970.20	0.00%
56m. Domestic Alterations to a single dwelling (Replacement Windows) Window replacement (non competent person)							
Per installation up to 10 windows	73.50	14.70	88.20	73.50	14.70	88.20	0.00%
Full Plan application (plan charge)	73.50	14.70	88.20	73.50	14.70	88.20	0.00%
Full Plan application (inspection charge)	147.00	29.40	176.40	147.00	29.40	176.40	0.00%
Building Notice charge							
Per installation between 11 and 25 windows							
Full Plan application (plan charge)	73.50	14.70	88.20	73.50	14.70	88.20	0.00%
Full Plan application (inspection charge)	110.25	22.05	132.30	110.25	22.05	132.30	0.00%
Building Notice charge	183.75	36.75	220.50	183.75	36.75	220.50	0.00%
56n. Domestic Alterations to a single dwelling (Electrical work) Notifiable electrical work (non competent person)							
Any electrical work other than re-wiring a dwelling.							
Full Plan application (plan charge)	73.50	14.70	88.20	73.50	14.70	88.20	0.00%
Full Plan application (inspection charge)	220.50	44.10	264.60	220.50	44.10	264.60	0.00%
Building Notice charge	294.00	58.80	352.80	294.00	58.80	352.80	0.00%
Re-wiring or new installation in a dwelling							
Full Plan application (plan charge)	110.25	22.05	132.30	110.25	22.05	132.30	0.00%
Full Plan application (inspection charge)	220.50	44.10	264.60	220.50	44.10	264.60	0.00%
Building Notice charge	330.75	66.15	396.90	330.75	66.15	396.90	0.00%
56o. Non Domestic Work - Extensions and new build (Full plans Application)							
Floor area not exceeding 10m2							
Plan charge	147.00	29.40	176.40	147.00	29.40	176.40	0.00%
Inspection charge	257.25	51.45	308.70	257.25	51.45	308.70	0.00%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
Regularisation charge			525.53			525.53	0.00%
Floor area exceeding 10m2 but not exceeding 40m2							
Plan charge	220.50	44.10	264.60	220.50	44.10	264.60	0.00%
Inspection charge	367.50	73.50	441.00	367.50	73.50	441.00	0.00%
Regularisation charge			764.40			764.40	0.00%
Floor area exceeding 40m2 but not exceeding 60m2							
Plan charge	294.00	58.80	352.80	294.00	58.80	352.80	0.00%
Inspection charge	477.75	95.55	573.30	477.75	95.55	573.30	0.00%
Regularisation charge			1003.28			1003.28	0.00%
Floor area exceeding 60m2 but not exceeding 100m2							
Plan charge	367.50	73.50	441.00	367.50	73.50	441.00	0.00%
Inspection charge	588.00	117.60	705.60	588.00	117.60	705.60	0.00%
Regularisation charge			1242.15			1242.15	0.00%
Floor area exceeding 100m2 but not exceeding 200m2							
Plan charge	441.00	88.20	529.20	441.00	88.20	529.20	0.00%
Inspection charge	808.50	161.70	970.20	808.50	161.70	970.20	0.00%
Regularisation charge			1624.35			1624.35	0.00%
56p. Non Domestic Work - Non Domestic work alterations (underpinning)							
Up to 10m in length							
Plan charge	147.00	29.40	176.40	147.00	29.40	176.40	0.00%
Inspection charge	147.00	29.40	176.40	147.00	29.40	176.40	0.00%
Regularisation charge			382.20			382.20	0.00%
56q. Non Domestic Work - Non Domestic work alterations (Replacement windows (non competent person scheme) including shop fronts)							

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
Per installation up to 10 windows							
Plan charge	73.50	14.70	88.20	73.50	14.70	88.20	0.00%
Inspection charge	73.50	14.70	88.20	73.50	14.70	88.20	0.00%
Regularisation charge			191.10			191.10	0.00%
Per installation between 11 and 25 windows							
Plan charge	73.50	14.70	88.20	73.50	14.70	88.20	0.00%
Inspection charge	110.25	22.05	132.30	110.25	22.05	132.30	0.00%
Regularisation charge			238.88			238.88	0.00%
56r. Non Domestic Work - Non Domestic work alterations (Renovation of a thermal element)							
Estimated cost up to £50,000							
Plan charge	220.50	44.10	264.60	220.50	44.10	264.60	0.00%
Inspection charge	257.25	51.45	308.70	257.25	51.45	308.70	0.00%
Regularisation charge			621.08			621.08	0.00%
Estimated cost between £50,000 and £100,000							
Plan charge	294.00	58.80	352.80	294.00	58.80	352.80	0.00%
Inspection charge	441.00	88.20	529.20	441.00	88.20	529.20	0.00%
Regularisation charge			955.50			955.50	0.00%
56s. Non Domestic Work - Non Domestic work alterations (Alterations not described elsewhere including structural alterations and installation of controlled fittings)							
Estimated cost of work less than or equal to £5,000							
Plan charge	147.00	29.40	176.40	147.00	29.40	176.40	0.00%
Inspection charge	73.50	14.70	88.20	73.50	14.70	88.20	0.00%
Regularisation charge			286.65			286.65	0.00%
Estimated cost of work greater than £5,000 but less than or equal to £25,000							
Plan charge	183.75	36.75	220.50	183.75	36.75	220.50	0.00%
Inspection charge	183.75	36.75	220.50	183.75	36.75	220.50	0.00%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
Regularisation charge			477.75			477.75	0.00%
Estimated cost of work greater than £25,000 but less than or equal to £50,000							
Plan charge	257.25	51.45	308.70	257.25	51.45	308.70	0.00%
Inspection charge	294.00	58.80	352.80	294.00	58.80	352.80	0.00%
Regularisation charge			716.63			716.63	0.00%
Estimated cost of work greater than £50,000 but less than or equal to £100,000							
Plan charge	367.50	73.50	441.00	367.50	73.50	441.00	0.00%
Inspection charge	441.00	88.20	529.20	441.00	88.20	529.20	0.00%
Regularisation charge			1051.05			1051.05	0.00%
Estimated cost of work greater than £100,000 but less than or equal to £150,000							
Plan charge	441.00	88.20	529.20	441.00	88.20	529.20	0.00%
Inspection charge	551.25	110.25	661.50	551.25	110.25	661.50	0.00%
Regularisation charge			1289.93			1289.93	0.00%
56t. Non Domestic Work - Non Domestic work alterations (Installation of a mezzanine floor up to 500m2							
Fixed Price							
Plan charge	294.00	58.80	352.80	294.00	58.80	352.80	0.00%
Inspection charge	294.00	58.80	352.80	294.00	58.80	352.80	0.00%
Regularisation charge			764.40			764.40	0.00%
56t. Non Domestic Work - Non Domestic work alterations (Office or shop fit out)							
Floor area less than or equal to 500m2							
Plan charge	294.00	58.80	352.80	294.00	58.80	352.80	0.00%
Inspection charge	220.50	44.10	264.60	220.50	44.10	264.60	0.00%
Regularisation charge			668.85			668.85	0.00%
57. Administration and Monitoring of Section 106 Agreements							

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
57a. When a monetary contribution is included in the agreement			5% of the overall cost value of the agreement up to a maximum of £50,000			5% of the overall cost value of the agreement up to a maximum of £50,000	
57b. In the absence of any monetary contribution	1,290		1,290	1,342		1,342	4.00%
58. Pre-Application Charges							
<i>S.93 of Local Government Act 2003</i>							
<i>A new fees structure is being introduced. In year Pre-application fee charges provided below for comparison.</i>							
In year Pre application charges							
58a. Major Scale Development - £1400 Fee Plus Officer Charges							
Meeting Category							
Min charge £1400 plus additional charges per officer as required	1400		1400				
Divisional Director	200		200				
58b. Medium Scale Development - £800/£1400 fee plus officer charges							
1 - 5 Units - £800 5-9 units £1400							
Min charge £800/£1400 plus per officer charge as required	800/1,400		800/1,400				
Divisional Director	200		200				
58c. Householder/Other							
Householder/Other - £150 Flat Rate	150		150				
Divisional Director	200		200				
Head of Development Management	150		150				
New Pre application charges							

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
Category A - Strategic Development (150+ residential units 5,000 sm+) - Meeting			n/a	5000.00	1000.00	6000	
Category B - Large Scale Development (25 to 149 units/2,000 sm to 4,999sm) - Meeting			n/a	3333.33	666.67	4000	
Category C - Major Development (10 to 24 units/1000 sm to 1999 sm) - Meeting			n/a	2083.33	416.67	2500	
Category D - Outline reserved matters major development - meeting			n/a	1250.00	250.00	1500	
Category E - Minor development 1 (5-9 units/ 100 sm to 999 sm) - Written response			n/a	666.67	133.33	800	
Category E - Minor development 1 (5-9 units/ 100 sm to 999 sm) - Meeting			n/a	916.67	183.33	1100	
Category F - Minor development 2 (2-4 units/ <100sm) -Written response			n/a	416.67	83.33	500	
Category F - Minor development 2 (2-4 units/ <100sm) -Meeting			n/a	666.67	133.33	800	
Category G - Minor development 3 (1 unit residential) -Written response			n/a	208.33	41.67	250	
Category G - Minor development 3 (1 unit residential) -Meeting			n/a	291.67	58.33	350	
Category H - Outline reserved matters minor development) -Written response			n/a	208.33	41.67	250	
Category H - Outline reserved matters minor development) -Meeting			n/a	291.67	58.33	350	
Category I - Small Scale Development (small extensions/alterations to commercial buildings, including advertisements) - Written response			n/a	125.00	25.00	150	
Category J - Householder development - Written response			n/a	83.33	16.67	100	
Category K - Heritage (listed building consents) - Meeting			n/a	208.33	41.67	250	

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
Category L - Works to protected trees - Meeting			n/a	125.00	25.00	150	
Category M - Meeting to discuss broad principles prior to formal pre-application - Meeting			n/a	416.67	83.33	500	
58d. Staff charge rate							
Hourly rate per officer (exempt VAT)							
Divisional Director	200		200	208		208	4.00%
Head of Development Management	150		150	156		156	4.00%
Head of Policy	150		150	156		156	4.00%
Area planning team leader	100		100	104		104	4.00%
Senior/Principal Planning Officer	75		75	78		78	4.00%
Planning/Enforcement Officer	75		75	78		78	4.00%
Conservation Officer	75		75	78		78	4.00%
Affordable Housing Officer	75		75	78		78	4.00%
Landscaping Officer	75		75	78		78	4.00%
Highways Officer	75		75	78		78	4.00%
Urban Design Officer	75		75	78		78	4.00%
Biodiversity Officer	75		75	78		78	4.00%
Policy Officer	75		75	78		78	4.00%
Tree Officer	75		75	78		78	4.00%
59. Planning & Highway Information Photocopying charges							
Black and White			Per Item			Per Item	
A4 photocopy	0.12		0.12	0.30		0.12	0.00%
A3 photocopy	0.25		0.25	0.35		0.26	4.00%
A2 photocopy	1.5		1.5	1.50		1.50	0.00%
A1 photocopy	2		2	2.00		2.00	0.00%
A0 photocopy	3.25		3.25	3.50		3.38	4.00%
Colour							
A4 photocopy	1.25		1.25	1.00		1.00	-20.00%
A3 photocopy	2.5		2.5	2.50		2.50	0.00%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
A2 photocopy	25		25	25.00		25.00	0.00%
A1 photocopy	34.3		34.3	34.30		34.30	0.00%
A0 photocopy	49.3		49.3	49.30		49.30	0.00%
60. Party wall agreement Advice			new charge	735	147	882	n/a
61. Planning Discretionary Charges							
61a Neighbourhood Notifications - written confirmation that no objections have been received.				25		25	n/a
61b Duty Planner Service - charge for drop in service (15 mins)				30		30	n/a
61c Duty Planner Service - charge for drop in service (30 mins)				60		60	n/a
62. Stray Dogs (STATUTORY FEE)							
<i>Statutory dog return fee</i>	25		25	25		25	0.00%
63. Local Authority Pollution Control (STATUTORY FEE)							
** Note:							
<i>The Environmental Protection Act 1990 and Pollution and Prevention and Control Act 1999 require the Secretary of State to set Local Air Pollution Control (LAPC) and Local Authority - Integrated Pollution Prevention and Control (LA-IPPC) fees and charges.</i>							
63a. Application Fee							
<i>Standard Process</i>	1,579		1,579	1,579		1,579	0.00%
<i>Additional fee for operating without a permit</i>	1,137		1,137	1,137		1,137	0.00%
<i>PVRI, SWOBs and Dry Cleaners Reduced Fee Activities</i>	148		148	148		148	0.00%
<i>PVR I & II combined</i>	246		246	246		246	0.00%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
<i>Other Reduced Fee Activities</i>	346		346	346		346	0.00%
<i>Reduced fee activities: Additional fee for operating without a permit</i>	68		68	68		68	0.00%
<i>Standard Mobile Plant for the 1st & 2nd applications</i>	1,579		1,579	1,579		1,579	0.00%
<i>For the 3rd to 7th applications</i>	943		943	943		943	0.00%
<i>For the 8th and subsequent applications</i>	477		477	477		477	0.00%
<i>Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts</i>							
63b Annual Subsistence Charge							
<i>Standard process Low</i>	739		739	739		739	0.00%
<i>Additional amounts charged where a permit is for a combined Part B and waste installation</i>	99		99	99		99	0.00%
<i>Standard process Medium</i>	1,111		1,111	1,111		1,111	0.00%
<i>Additional amounts charged where a permit is for a combined Part B and waste installation</i>	149		149	149		149	0.00%
<i>Standard process High</i>	1672		1,672	1,672		1,672	0.00%
<i>Additional amounts charged where a permit is for a combined Part B and waste installation</i>	198		198	198		198	0.00%
<i>Reduced fee activities Low</i>	76		76	76		76	0.00%
<i>Reduced fee activities Med</i>	151		151	151		151	0.00%
<i>Reduced fee activities High</i>	227		227	227		227	0.00%
<i>PVR I & II combined Low</i>	108		108	108		108	0.00%
<i>PVR I & II combined Medium</i>	216		216	216		216	0.00%
<i>PVR I & II combined High</i>	326		326	326		326	0.00%
<i>Other Reduced Fee Activities Low</i>	218		218	218		218	0.00%
<i>Other Reduced Fee Activities Medium</i>	349		349	349		349	0.00%
<i>Other Reduced Fee Activities High</i>	524		524	524		524	0.00%
<i>Standard Mobile Plant 1st & 2nd permits Low</i>	618		618	618		618	0.00%
<i>Standard Mobile Plant 1st & 2nd permits Medium</i>	989		989	989		989	0.00%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
<i>Standard Mobile Plant 1st & 2nd permits High</i>	1,484		1,484	1,484		1,484	0.00%
<i>Standard Mobile Plant 3rd to 7th permits Low</i>	368		368	368		368	0.00%
<i>Standard Mobile Plant 3rd to 7th permits Medium</i>	590		590	590		590	0.00%
<i>Standard Mobile Plant 3rd to 7th permits High</i>	884		884	884		884	0.00%
<i>Standard Mobile Plant 8th and subsequent permits Low</i>	189		189	189		189	0.00%
<i>Standard Mobile Plant 8th and subsequent permits Medium</i>	302		302	302		302	0.00%
<i>Standard Mobile Plant 8th and subsequent permits High</i>	453		453	453		453	0.00%
<i>Late payment Fee</i>	50		50	50		50	0.00%
<i>Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to the above amounts</i>							
63c Transfer and Surrender							<i>New</i>
<i>Standard process transfer</i>	162		162	162		162	0.00%
<i>Standard process partial transfer</i>	476		476	476		476	0.00%
<i>New operator at low risk reduced fee activity (extra one-off subsistence charge)</i>	75		75	75		75	0.00%
<i>Reduced fee activities: partial transfer</i>	45		45	45		45	0.00%
63d Temporary Transfer for mobiles							
<i>First transfer</i>	51		51	51		51	0.00%
<i>Repeat following enforcement or warning</i>	51		51	51		51	0.00%
63e Substantial Changes s10 & s11							
<i>Standard Process</i>	1,005		1,005	1,005		1,005	0.00%
<i>Standard process where the substantial change results in a new PPC activity</i>	1,579		1,579	1,579		1,579	0.00%
<i>Reduced Fee Activities</i>	98		98	98		98	0.00%
63f LA-IPPC Fees & Charge (Local Authority Integrated Pollution, prevention and control.)							
<i>Application</i>	3,218		3,218	3,218		3,218	0.00%
<i>Additional fee for operating without a permit</i>	1,137		1,137	1,137		1,137	0.00%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
<i>Annual Subsistence Low Risk</i>	1,384		1,384	1,384		1,384	0.00%
<i>Annual Subsistence Medium Risk</i>	1,541		1,541	1,541		1,541	0.00%
<i>Annual Subsistence High Risk</i>	2,233		2,233	2,233		2,233	0.00%
<i>Substantial Variation</i>	1,309		1,309	1,309		1,309	0.00%
<i>Transfer</i>	225		225	225		225	0.00%
<i>Partial Transfer</i>	668		668	668		668	0.00%
<i>Surrender</i>	668		668	668		668	0.00%
64. Liquor, Regulated Entertainment & Late Night refreshment (STATUTORY FEE)							
<i>Licensing Act 2003 (Fees) Regulations 2005</i>							
<i>Non domestic Rateable Value Band</i>							
<i>£0 to £4,300</i>	100		100	100		100	0.00%
<i>£4,301 to £33,000</i>	190		190	190		190	0.00%
<i>£33,001 to £87,000</i>	315		315	315		315	0.00%
<i>£87,001 to £125,000</i>	450		450	450		450	0.00%
<i>£125,001 and above</i>	635		635	635		635	0.00%
65. Premises exclusively or primarily in the business of selling alcohol (STATUTORY FEE)							
<i>Licensing Act 2003 (Fees) Regulations 2005</i>							
<i>Band D</i>	1905		1905	1905		1905	0.00%
<i>Band E</i>	900		900	900		900	0.00%
66. Premises exclusively or primarily in the business of selling alcohol (STATUTORY FEE)							
<i>Licensing Act 2003 (Fees) Regulations 2005</i>							
<i>Band A</i>	70		70	70		70	0.00%
<i>Band B</i>	180		180	180		180	0.00%
<i>Band C</i>	295		295	295		295	0.00%
<i>Band D</i>	640		640	640		640	0.00%
<i>Band E</i>	1,050		1,050	1,050		1,050	0.00%
67. Exceptionally large events (STATUTORY FEE)							

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
<i>Licensing Act 2003 (Fees) Regulations 2005</i>							
<i>Number in attendance at any one time</i>							
<i>5,000 to 9,999</i>	1,000		1,000	1,000		1,000	0.00%
<i>10,000 to 14,999</i>	2,000		2,000	2,000		2,000	0.00%
<i>15,000 to 19,999</i>	4,000		4,000	4,000		4,000	0.00%
<i>20,000 to 29,999</i>	8,000		8,000	8,000		8,000	0.00%
<i>30,000 to 39,999</i>	16,000		16,000	16,000		16,000	0.00%
<i>40,000 to 49,999</i>	24,000		24,000	24,000		24,000	0.00%
<i>50,000 to 59,999</i>	32,000		32,000	32,000		32,000	0.00%
<i>60,000 to 69,999</i>	40,000		40,000	40,000		40,000	0.00%
<i>70,000 to 79,999</i>	48,000		48,000	48,000		48,000	0.00%
<i>80,000 to 89,999</i>	56,000		56,000	56,000		56,000	0.00%
<i>90,000 and over</i>	64,000		64,000	64,000		64,000	0.00%
68. Personal Licences, Temporary Events & Other Fees (STATUTORY FEE)							
<i>Licensing Act 2003 (Fees) Regulations 2005</i>							
<i>Application for a grant or renewal of personal licence</i>	37		37	37		37	0.00%
<i>Theft, loss etc. of premises licence or summary</i>	10.5		10.5	10.5		10.5	0.00%
<i>Application for a provisional statement where premises being built etc</i>	315		315	315		315	0.00%
<i>Notification of change of name or address</i>	10.5		10.5	10.5		10.5	0.00%
<i>Application to vary licence to specify individual as premises supervisor</i>	23		23	23		23	0.00%
<i>Application for transfer of premises licence</i>	23		23	23		23	0.00%
<i>Interim authority notice following death etc of licence holder</i>	23		23	23		23	0.00%
<i>Theft, loss etc of certificate or summary</i>	10.5		10.5	10.5		10.5	0.00%
<i>Notification of change of name or alteration of rules of club</i>	10.5		10.5	10.5		10.5	0.00%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
<i>Change of relevant registered address of club</i>	10.5		10.5	10.5		10.5	0.00%
<i>Temporary Event Notice</i>	21		21	21		21	0.00%
<i>Theft, loss etc of temporary event notice</i>	10.5		10.5	10.5		10.5	0.00%
<i>Theft, loss etc of personal licence</i>	10.5		10.5	10.5		10.5	0.00%
<i>Duty to notify change of name or address</i>	10.5		10.5	10.5		10.5	0.00%
<i>Right of freeholder etc to be notified of licensing matters</i>	21		21	21		21	0.00%
69. Gambling Act 2005 (STATUTORY FEE)							
<i>Gambling Act 2005 (including statutory guidance on maximum fee)</i>							
<i>Betting Premises Licence Application</i>							
- New	3,000		3,000	3,000		3,000	0.00%
- Annual fee	600		600	600		600	0.00%
- Variation	1,500		1,500	1,500		1,500	0.00%
- Transfer	1,200		1,200	1,200		1,200	0.00%
70. Bingo Premises Licence (STATUTORY FEE)							
<i>Gambling Act 2005 (including statutory guidance on maximum fee)</i>							
- New	3,500		3,500	3,500		3,500	0.00%
- Annual fee	1,000		1,000	1,000		1,000	0.00%
- Variation	1,750		1,750	1,750		1,750	0.00%
- Transfer	1,200		1,200	1,200		1,200	0.00%
71. Adult Gaming Centre (AGC) (STATUTORY FEE)							
<i>Gambling Act 2005 (including statutory guidance on maximum fee)</i>							
- New	2,000		2,000	2,000		2,000	0.00%
- Annual fee	1,000		1,000	1,000		1,000	0.00%
- Variation	1,000		1,000	1,000		1,000	0.00%
- Transfer	1,200		1,200	1,200		1,200	0.00%
72. Small Lottery licence (STATUTORY FEE)							
<i>Gambling Act 2005 (including statutory guidance on maximum fee)</i>							
- New application	40		40	40		40	0.00%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
- <i>Renewal</i>	20		20	20		20	0.00%
<i>Notification of gaming machines in alcohol licensed premises</i>	50		50	50		50	0.00%
<i>Notification of more than two machines</i>	100		100	100		100	0.00%
<i>Annual fee</i>	50		50	50		50	0.00%
<i>Club Gaming Permits</i>	200		200	200		200	0.00%
<i>Annual Fee</i>	50		50	50		50	0.00%
<i>Club Machine Permits</i>	100		100	100		100	0.00%
<i>Annual fee</i>	50		50	50		50	0.00%
73. Street Works permits (London Permit Scheme) (STATUTORY FEE)							
** Note:							
<i>In accordance with the London Permit Scheme. Charges made for a statutory undertaker to apply for a permit to allow street works to be</i>							
73a. Category 0-2 and Traffic Sensitive Streets							
Type of street works (per successful application)							
<i>Provisional Advance Authorisation Type 0,1, 2 or traffic sensitive road</i>	105		105	105		105	0.00%
<i>Major works Type 0,1, 2 or traffic sensitive road</i>	234		234	234		234	0.00%
<i>Standard works Type 0,1, 2 or traffic sensitive road</i>	130		130	130		130	0.00%
<i>Minor works Type 0,1, 2 or traffic sensitive road</i>	65		65	65		65	0.00%
<i>Immediate works Type 0,1, 2 or traffic sensitive road</i>	60		60	60		60	0.00%
<i>Permit Variation Type 0,1, 2 or traffic sensitive road</i>	45		45	45		45	0.00%
73b. Category 3-4 Non-Traffic Sensitive Streets							
Type of street works (per successful application)							

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
<i>Provisional Advance Authorisation Type 3 or 4 non traffic sensitive road</i>	75		75	75		75	0.00%
<i>Major Works Type 3 or 4 non traffic sensitive road</i>	150		150	150		150	0.00%
<i>Standard Works Type 3 or 4 non traffic sensitive road</i>	75		75	75		75	0.00%
<i>Minor Works Type 3 or 4 non traffic sensitive road</i>	45		45	45		45	0.00%
<i>Immediate Works Type 3 or 4 non traffic sensitive road</i>	40		40	40		40	0.00%
<i>Permit Variation Type 3 or 4 non traffic sensitive road</i>	35		35	35		35	0.00%
74. Street Works - Fixed Penalty Charges (STATUTORY FEE)							
** Note:							
<i>Applies to statutory undertakers or holders of street works licenses. FPNs issued as set out in Harrow's policy for the issuing of Fixed Penalty</i>							
<i>(i) For offences committed under New Roads and Street works Act 1991 sections 54(5), 55(5), 55(9), 57(4), 70(6), 74. (payment within 36 days)</i>	120		120	120		120	0.00%
<i>Discounted amount for early payment (payment within 29 days)</i>	80		80	80		80	0.00%
<i>(ii) For working without a permit (payment within 36 days)</i>	500		500	500		500	0.00%
<i>Discounted amount for early payment (payment within 29 days)</i>	300		300	300		300	0.00%
75. Street works - Inspection fees (STATUTORY FEE)							
** Note:							
<i>In accordance with The Street Works (Inspection Fees) (England) Regulations 2002 and subsequent amendments and as set by HAUC(UK)</i>							
<i>Sample Inspection. Charges per inspection</i>	50		50	50		50	0.00%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
<i>Defect Inspection. Charges per inspection</i>	47.50		47.50	47.50		47.50	0.00%
<i>Inspection following third party report. Charge for inspection if reinstatement found to be defective</i>	68		68	68		68	0.00%
<i>Investigatory Inspection. Charge for inspection if reinstatement found to be defective</i>	50		50	50		50	0.00%
76. Street Works - Charges for prolonged occupation of the highway (STATUTORY FEE)							
** Note:							
<i>In accordance with The Street Works (Charges for Unreasonably Prolonged Occupation of the Highway) (England) Regulations 2009 and</i>							
<i>Carriageway - category 0 & 1 (traffic sensitive) - first 3 days</i>	5,000		5,000	5,000		5,000	0.00%
<i>Carriageway - category 0 & 1 (traffic sensitive) - in excess of 3 days</i>	10,000		10,000	10,000		10,000	0.00%
<i>Carriageway - category 0 & 1 (not traffic sensitive) - first 3 days</i>	2,500		2,500	2,500		2,500	0.00%
<i>Carriageway - category 0 & 1 (not traffic sensitive) - in excess of 3 days</i>	2,500		2,500	2,500		2,500	0.00%
<i>Carriageway - category 2 (traffic sensitive) - first 3 days</i>	3,000		3,000	3,000		3,000	0.00%
<i>Carriageway - category 2 (traffic sensitive) - in excess of 3 days</i>	8,000		8,000	8,000		8,000	0.00%
<i>Carriageway - category 2 (not traffic sensitive) - first 3 days</i>	2,000		2,000	2,000		2,000	0.00%
<i>Carriageway - category 2 (not traffic sensitive) - in excess of 3 days</i>	2,000		2,000	2,000		2,000	0.00%
<i>Carriageway - category 3 & 4 (traffic sensitive) - first 3 days</i>	750		750	750		750	0.00%
<i>Carriageway - category 3 & 4 (traffic sensitive) - in excess of 3 days</i>	750		750	750		750	0.00%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
<i>Carriageway - category 3 & 4 (not traffic sensitive) - first 3 days</i>	250		250	250		250	0.00%
<i>Carriageway - category 3 & 4 (not traffic sensitive) - in excess of 3 days</i>	250		250	250		250	0.00%
<i>Footway/verge - category 0 & 1 - per day</i>	2,500		2,500	2,500		2,500	0.00%
<i>Footway/verge - category 2 - per day</i>	2,000		2,000	2,000		2,000	0.00%
<i>Footway/verge - category 3 & 4 - per day</i>	250		250	250		250	0.00%
<i>Site clearance (SLG) by end of next working day of notification</i>	100		100	100		100	0.00%
77 Annual renewal fees for large events (STATUTORY FEE)							
<i>77a LA 2003 Premises/Clubs</i>							
<i>Additional annual fees for capacities 5000 - 9999</i>	500		500	500		500	0.00%
<i>Additional annual fees for capacities 10000 - 14999</i>	1,000		1,000	1,000		1,000	0.00%
<i>Additional annual fees for capacities 15000 - 19999</i>	2,000		2,000	2,000		2,000	0.00%
<i>Additional annual fees for capacities 20000 - 29999</i>	4,000		4,000	4,000		4,000	0.00%
<i>Additional annual fees for capacities 30000 - 39999</i>	8,000		8,000	8,000		8,000	0.00%
<i>Additional annual fees for capacities 40000 - 49999</i>	12,000		12,000	12,000		12,000	0.00%
<i>Additional annual fees for capacities 50000 - 59999</i>	16,000		16,000	16,000		16,000	0.00%
<i>Additional annual fees for capacities 60000 - 69999</i>	20,000		20,000	20,000		20,000	0.00%
<i>Additional annual fees for capacities 70000 - 79999</i>	24,000		24,000	24,000		24,000	0.00%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
<i>Additional annual fees for capacities 80000 - 89999</i>	28,000		28,000	28,000		28,000	0.00%
<i>Additional annual fees for capacities 90000 and over</i>	32,000		32,000	32,000		32,000	0.00%
78 Planning Applications							
78a All outline applications							
Per 0.1 hectare for sites up to and including 2.5 hectares	385		385	385		385	0.00%
In excess of 2.5 hectares to a maximum of £125,000	9,527		9,527	9,527		9,527	0.00%
More than 2.5 (each additional 0.1 hectare)	115		115	115		115	0.00%
78b Householder applications							
Alterations/extensions to a single dwelling or to two or more dwellings including works within boundary (single dwelling)	172		172	172		172	0.00%
78c Full Applications (and First Submissions of Reserved Matters)							
Alterations/extensions to two or more dwellings including works within boundaries (Two or more dwellings (or two or more flats))	339		339	339		339	0.00%
New Dwellings (up to and including 50)	385		385	385		385	0.00%
New Dwellings (for more than 50) up to a maximum fee of £250,000)	19,049		19,049	19,049		19,049	0.00%
New Dwellings (for more than 50) per additional dwelling	115		115	115		115	0.00%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
Erection of buildings (not dwellings, agricultural, glasshouses, plant nor machinery) Gross floor space to be created by the development (no increase in gross floor space or no more than 40sq m)	195		195	195		195	0.00%
Erection of buildings (not dwellings, agricultural, glasshouses, plant nor machinery) Gross floor space to be created by the development (more than 40 sqm but no more than 75sqm)	385		385	385		385	0.00%
Erection of buildings (not dwellings, agricultural, glasshouses, plant nor machinery) Gross floor space to be created by the development (more than 75 sqm but no more than 3,750 sq m) - For each 75 sq m.	385		385	385		385	0.00%
Erection of buildings (not dwellings, agricultural, glasshouses, plant nor machinery) Gross floor space to be created by the development (more than 3,750 sq m)	19,049		19,049	19,049		19,049	0.00%
Erection of buildings (not dwellings, agricultural, glasshouses, plant nor machinery) Gross floor space to be created by the development (more than 3,750 sq m) - Each additional 75 sqm over 3,750 up to a maximum of £250,000	115		115	115		115	0.00%
Erection of buildings (on land used for agriculture for agricultural purposes) Gross floor space to be created by the development (not more than 465 sq m)	80		80	80		80	0.00%
Erection of buildings (on land used for agriculture for agricultural purposes) Gross floor space to be created by the development (more than 465 sq m but not more than 540 sq m)	385		385	385		385	0.00%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
Erection of buildings (on land used for agriculture for agricultural purposes) Gross floor space to be created by the development (more than 540 sq m but not more than 4,215 sq m) (£385 for first 540 sqm + £385 for each 75 sq m (or part thereof)	385		385	385		385	0.00%
Erection of buildings (on land used for agriculture for agricultural purposes) Gross floor space to be created by the development (more than 4,215 sq m))	19,049		19,049	19,049		19,049	0.00%
Erection of buildings (on land used for agriculture for agricultural purposes) Gross floor space to be created by the development (more than 4,215 sq m)) Each 75 sqm (or part thereof) up to a maximum of £250,000)	115		115	115		115	0.00%
Erection of glasshouses (on land used for agriculture for agricultural purposes) Gross floor space to be created by the development (no more than 465 sq m)	80		80	80		80	0.00%
Erection of glasshouses (on land used for agriculture for agricultural purposes) Gross floor space to be created by the development (more than 465 sq m)	2,150		2,150	2,150		2,150	0.00%
Erections/alterations/replacements of plant & Machinery (more than 5 hectares)	385		385	385		385	0.00%
Erections/alterations/replacements of plant & Machinery (not more than 5 hectares)	19,049		19,049	19,049		19,049	0.00%
Erections/alterations/replacements of plant & Machinery (not more than 5 hectares) - each additional 0.1 hectare (or part thereof) up to a maximum of £250,000	115		115	115		115	0.00%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
78 d Applications other than building works							
Car parks, service roads or other accesses (for existing uses)	195		195	195		195	0.00%
Waste (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals) (more than 15 hectares)	195		195	195		195	0.00%
Waste (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals) (site area not more than 15 hectares)	29,112		29,112	29,112		29,112	0.00%
Waste (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals) (site area not more than 15 hectares) - each 0.1 hectare in excess of 15 hectares	115		115	115		115	0.00%
Operations connected with explanatory drilling for oil or natural gas (site area no more than 7.5 hectares)	385		385	385		385	0.00%
Operations connected with explanatory drilling for oil or natural gas (site area more than 7.5 hectares)	29,112		29,112	29,112		29,112	0.00%
Operations connected with explanatory drilling for oil or natural gas (site area more than 7.5 hectares) each additional 0.1 hectare up to a maximum of £65,000.	115		115	115		115	0.00%
Other operations (winning and working of minerals) (not more than 15 hectares) - each 0.1 hectare (or part thereof)	195		195	195		195	0.00%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
Other operations (winning and working of minerals) (more than 15 hectares)	29,112		29,112	29,112		29,112	0.00%
Other operations (winning and working of minerals) (more than 15 hectares) - each 0.1 hectare up to a maximum of £65,000	115		115	115		115	0.00%
Other operations (Any site area) - for each 0.1 hectare	195		195	195		195	0.00%
78 e Lawful Development Certificate							
LDC – Existing Use - in breach of a planning condition	Same as full		Same as full	Same as full		Same as full	
LDC – Existing Use LDC - lawful not to comply with a particular condition	195		195	195		195	0.00%
LDC – Proposed Use	Half the normal planning fee		Half the normal planning fee	Half the normal planning fee		Half the normal planning fee	
78 f Prior approval							
Agricultural and Forestry buildings & operations or demolition of buildings	80		80	80		80	0.00%
Telecommunications Code Systems Operators	385		385	385		385	0.00%
Prior Approval of Proposed Change of Use to State Funded School	80		80	80		80	0.00%
Prior Approval of Proposed Change of Use of Agricultural Building to a flexible use within Shops, Financial and Professional services, Restaurants and Cafes, Business, Storage or Distribution, Hotels, or Assembly or Leisure	80		80	80		80	0.00%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
Notification of a Proposed Change of Use to Dwelling(s)	80		80	80		80	0.00%
78 g Reserved Matters							
Application for approval of reserved matters following outline approval	385		385	385		385	0.00%
78 h Approval/ variation/ discharge of condition							
Application for removal or variation of a condition following grant of planning permission	195		195	195		195	0.00%
Request for confirmation that one or more planning conditions have been complied with	28 per request for householder otherwise 97 per request		28 per request for householder otherwise 97 per request	28 per request for householder otherwise 97 per request		28 per request for householder otherwise 97 per request	
78 I Change of use of a building to use as one or more separate dwelling houses or other cases							
Number of dwellings (more than 50 dwellings)	385		385	385		385	0.00%
Number of dwellings (not more than 50 dwellings)	19,049		19,049	19,049		19,049	0.00%
Number of dwellings (not more than 50 dwellings) in excess for each over 50 up to a maximum of £250,000	115		115	115		115	0.00%
Other charges of use of a building or land	385		385	385		385	0.00%
78 m Advertising							

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
Relating to the business on the premises	110		110	110		110	0.00%
Advance signs which are not situated on or visible from the site, directing the public to a business	110		110	110		110	0.00%
Other advertisements	385		385	385		385	0.00%
78 n Application for a New Planning Permission to replace an Extant Planning Permission							
Applications in respect of major developments	575		575	575		575	0.00%
Applications in respect of householder developments	57		57	57		57	0.00%
Applications in respect of other developments	195		195	195		195	0.00%
Applications in respect of householder developments	28		28	28		28	0.00%
Applications in respect of other developments	195		195	195		195	0.00%
CONCESSIONS							
EXEMPTIONS FROM PAYMENT (For Planning fees given 26 a - n)							
For alterations, extensions, etc. to a dwelling house for the benefit of a registered disabled person							
An application solely for the carrying out of the operations for the purpose of providing a means of access for disabled persons to or within a building or premises to which members of the public are admitted							
Listed Building Consent							
Planning permission for relevant demolition in a Conservation Area							
Works to Trees covered by a Tree Preservation Order or in a Conservation Area							
Hedgerow Removal							
If the proposal is the first revision of an application for development of the same character or description on the same site by the same applicant within 12 months of making the earlier application if withdrawn or the date of decision if granted or refused (including signs only if withdrawn or refused) and NOT a duplicate application made by the same applicant within 28 days							

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
If the proposal relates to works that require planning permission only by virtue of an Article 4 Direction of the Town & Country Planning (General Permitted Development) Order 1995. I.e. where the application is required only because of a direction or planning condition removing permitted development rights.							
If the application is for a lawful development certificate, for existing use, where an application for planning permission for the same development would be exempt from the need to pay a planning fee under any other planning fee regulation							
If the application is for consent to display an advertisement following either a withdrawal of an earlier application (before notice of decision was issued) or where the application is made following refusal of consent for display of an advertisement, and where the application is made by or on behalf of the same person							
If the application is for consent to display an advertisement which results from a direction under Regulation 7 of the 2007 Regulations, dis-applying deemed consent under Regulation 6 to the advertisement in question							
If the application is for alternate proposals for the same site by the same applicant, in order to benefit from the permitted development right in Schedule 2 Part 3 Class E of the Town and Country Planning (General Permitted Development) Order 1995							
If the application relates to a condition or conditions on an application for Listed Building Consent or planning permission for relevant demolition in a Conservation Area							
If the application is being made on behalf of a non-profit making sports club for works for playing fields not involving buildings then the fee is £385							
If the application is being made on behalf of a parish or community council then the fee is 50%							
If the application is an alternative proposal being submitted on the same site by the same applicant on the same day, where this application is of lesser cost then the fee is 50%							
In respect of reserved matters you must pay a sum equal to or greater than what would be payable at current rates for approval of all the reserved matters. If this amount has already been paid then the fee is £385							
If the application is for a Lawful Development Certificate for a Proposed use or development, then the fee is 50%							
If two or more applications are submitted for different proposals on the same day and relating to the same site then you must pay the fee for the highest fee plus half sum of the others							
Where an application relates to development which is within more than one fee category, the correct fee is simply the highest of the fees payable (if not including residential)							
Where an application consists of the erection of dwellings and the erection of other types of buildings (categories 1-4) the fees are added together and maximum can be exceeded							
Where an application crosses one or more local or district planning authorities then the fee is 150% and goes to the authority that contains the larger part of the application site or a sum of the fees if it is less than 150%							
** Note: there are no category 0 or 1 roads within Harrow currently							

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	

The following licensing activities are non-executive functions which fall within the remit of Licensing & General Purpose Committee. A separate report will be prepared for the proposed fees & charges shown below and will be subject to the approval by L&GP Committee. Cabinet to note that these are included for completeness and not for Cabinet approval.

79. Occasional Licences (outside scope of VAT)							
Licensing Act 2003							
1st Day Charge - estimated Capacity (persons)							
Up to 100	81		81	81		81	0.00%
101 - 200	152		152	152		152	0.00%
201 - 300	243		243	243		243	0.00%
301 - 600	490		490	490		490	0.00%
601 - 1,000	930		930	930		930	0.00%
1,001 - 5,000	1,390		1,390	1,390		1,390	0.00%
Additional Days Charge - estimated capacity (persons)							
Up to 100	20		20	20		20	0.00%
101 - 200	40		40	40		40	0.00%
201 - 300	43		43	43		43	0.00%
301 - 600	105		105	105		105	0.00%
601 - 1,000	210		210	210		210	0.00%
1,001 - 5,000	290		290	290		290	0.00%
Prices for larger premises on application							
For one or more occasions within a period of one month							

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
Open space in local authority occupation and shopping centres	105		105	105		105	0.00%
Nominal fee for community event by non-profit making organisations	41		41	41		41	0.00%
Reduced fee for registered charities, religious and voluntary organisations and similar bodies	105		105	105		105	0.00%
Nominal fee for events on premises operated by the council where entertainment is given free.	70		70	70		70	0.00%
Nominal fee for occasional variation of an annual licence							
First day	41		41	41		41	0.00%
Additional days	30		30	30		30	0.00%
Additional days in one calendar month or 1/12 of the annual fee for application in that month, whichever is the lower	30		30	30		30	0.00%
Note: Nominal fee for occasional variation of an annual licence in circumstances where the Council requires public advertisement of the application. A separate fee element for veterinary inspection or other specialist inspection has been introduced for all.							
80. Special Treatments							
London Local Authorities Act 1991							
Grant of a new licence							
Band A : Ear piercing only	180		180	180		180	0.00%
Band B - Aromatherapy, body massage, Champissage (Indian Head massage), Fairbane therapy/Tangent therapy, facials (basic only), Thermo auricular therapy (Hopi ear candles), holistic/remedial/therapeutic massage, Infra red, manicure (NOT NAIL EXTENSION), Marma therapy, Metamorphic Technique, pedicure, Polarity therapy, Qi Gong, Reiki, Reflexology, Shiatsu, Sports massage, Thai massage and all treatments in Band A.	360		360	360		360	0.00%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
Band B (Domestic)- Aromatherapy, body massage, Champissage (Indian Head massage), Fairbane therapy/Tangent therapy, facials (basic only), Thermo auricular therapy (Hopi ear candles), holistic/remedial/therapeutic massage, Infra red, manicure (NOT NAIL EXTENSION), Marma therapy, Metamorphic Technique, pedicure, Polarity therapy, Qi Gong, Reiki, Reflexology, Shiatsu, Sports massage, Thai massage and all treatments in Band A.	290		290	145		145	-50.00%
Band C - Acupressure, Acupuncture, Bowen Technique, Colour therapy, Electrolysis, Advance electrolysis, Endermologie, Faradism, Foot Detox, Galvanism, Gyrotory Massage – G5, High Frequency, Korean Hand Therapy, Manual lymphatic drainage, Micro current therapy (non surgical face lifts), Micropigmentation (Semi Permanent Makeup), Moxabustion, Nail extensions, NAET, Rolfing, Sclerotherapy, Stone therapy, Trichology, Tui – na, Ultra sonic and all treatments in Band A and B.	550		550	550		550	0.00%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
Band C (Domestic) - Acupressure, Acupuncture, Bowen Technique, Colour therapy, Electrolysis, Advance electrolysis, Endermologie, Faradism, Foot Detox, Galvanism, Gyrotory Massage – G5, High Frequency, Korean Hand Therapy, Manual lymphatic drainage, Micro current therapy (non surgical face lifts), Micropigmentation (Semi Permanent Makeup), Moxabustion, Nail extensions, NAET, Rolfing, Sclerotherapy, Stone therapy, Trichology, Tui – na, Ultra sonic and all treatments in Band A and B.	340		340	221		221	-35.00%
Band D - Body piercing, beading, Bio Skin Jetting, Tattooing, Tattoo removal, Steam & Sauna Baths, Spa, Jacuzzi, Floatation tank, Hydrotherapy, Thalassotherapy & Ultra violet Tanning (Sun beds) and all treatments in Band A, B & C	730		730	730		730	0.00%
Band D (Domestic) - Body piercing, beading, Bio Skin Jetting, Tattooing, Tattoo removal, Steam & Sauna Baths, Spa, Jacuzzi, Floatation tank, Hydrotherapy, Thalassotherapy & Ultra violet Tanning (Sun beds) and all treatments in Band A, B & C	440		440	286		286	-35.00%
Band E - Laser and intense pulse light treatments	650		650	650		650	0.00%
Band E (Domestic) - Laser and intense pulse light treatments	650		650	650		650	0.00%
Variation of licence	80		80	80		80	0.00%
81. Pet Shops							
(Pet Animals Act 1951)							
Initial registration	234		234	234		234	0.00%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
Renewal	160		160	160		160	0.00%
Note: Plus fee for approved veterinary or other specialist inspection, fee structure aligned to Department of Business Innovation & Skills Guidance							
82. Sex Entertainment Venue							
Local Government Miscellaneous Provisions Act 1982 (as amended)							
Annual Licence New Grant	7,817		7,817	7,817		7,817	0.00%
Renewal	4,456		4,456	4,456		4,456	0.00%
Variation (in combination with renewal)	1,113		1,113	1,113		1,113	0.00%
Variation (mid term)	5,107		5,107	5,107		5,107	0.00%
Transfer	1,126		1,126	1,126		1,126	0.00%
83. Sex Shops							
Local Government Miscellaneous Provisions Act 1982 (as amended)							
Initial application	6,240		6,240	6,240		6,240	0.00%
Renewal	5,720		5,720	5,720		5,720	0.00%
84. Breeding Establishments for Dogs							
Breeding of Dogs Act 1973							
(Breeding of Dogs Act 1973)							
(a) Initial Registration	260		260	260		260	0.00%
(b) Renewal	160		160	160		160	0.00%
Note: Plus fee for approved veterinary or other specialist inspection							
85. Poisons (outside scope of VAT)							
(Poisons Act 1972)							
(a) Inclusion of person on list of those entitled to sell poison	80		80	80		80	0.00%
(b) Alteration of list	30		30	30		30	0.00%
(c) Retention of name on list in any year subsequent to post entry	80		80	80		80	0.00%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
d) Entry of name in respect of more than one set of premises for each additional set.	80		80	80		80	0.00%
(e) Retention of name in respect of each additional set.	80		80	80		80	0.00%

86. Immigration Inspections (outside scope of VAT)

Linked to inspection under the Housing Act 2004

** Note: The Council responding to requests, provides a letter to the British High Commission in respect of accommodation being fit for purpose.

Inspection of property and provision of report for immigration purposes.	130		130	135		135	4.00%
--	-----	--	-----	-----	--	-----	-------

87. Scrap Metal and Salvage (outside scope of VAT)

The Scrap Metal Dealers Act 2013

** Note: The Vehicle (Crime) Act 2001 and associated Motor Salvage Operators Regulations 2002 introduced controls essentially similar to the Scrap Metal legislation. A fee is payable.

Motor Salvage Operators Regulations 2002	234		234	234		234	0.00%
Scrap Metal dealers site licence/renewal	458		458	458		458	0.00%
Scrap Metal dealers collectors licence/renewal	255		255	255		255	0.00%
Variation of site licence	395		395	395		395	0.00%
Variation of site licence (minor variation)	79		79	79		79	0.00%
Variation of collectors licence	205		205	205		205	0.00%
Variation of collectors licence (minor variation)	79		79	79		79	0.00%

88. Highways Enforcement (outside scope of VAT)

Highways Act 1980

** Note: Skip (per month) Where a skip is identified that does not have a permit the council may issue a permit whether or not prosecution is deemed appropriate. The fee for such a 'retrospective' application is twice the initial fee. The fee for a 'retrospective' renewal application is twice the renewal fee. Officers will exercise discretion to make the standard charge where there is evidence that the company genuinely endeavoured to apply for the permit in advance.

Skip (per month)	42		42	45		45	4.00%
------------------	----	--	----	----	--	----	-------

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
Skip Renewal (per month)	36.5		36.5	40		40	4.00%
** Note: The deposit required from builders, developers, etc for the positioning of materials on the highway is £200. This deposit is fully or partially refunded, depending on any necessary repairs or reinstatement works. The change reflects increases in costs of works by contractors and protects the council if costs exceed the current amount of the deposit.							
89. Building Materials on the Highway (outside scope of VAT)							
Highways Act 1980							
Deposit (subject to highway damage)	210		210	218		218	4.00%
First month	80		80	83		83	4.00%
Renewal (per month)	73		73	76		76	4.00%
90. Housing of Multiple Occupation							
Housing Act 2004							
HMO Application	1200		1200	1200		1200	0.00%
HMO Renewal	850		850	850		850	0.00%
HMO Renewal with material change	1200		1200	1200		1200	0.00%
New Application (self contained) (per unit)	240		240	240		240	0.00%
Renewal Application (self contained)	170		170	170		170	0.00%
Renewal Application (self contained) with material change (per unit)	240		240	240		240	0.00%
91. Hypnotism events							
Hypnotism Act 1952							
Capacity (maximum permitted) number of persons							
up to 100	810.00		810.00	810.00		810.00	0.00%
101 - 200	1,620.00		1,620.00	1,620.00		1,620.00	0.00%
201 – 300	2,430.00		2,430.00	2,430.00		2,430.00	0.00%
301 – 400	3,240.00		3,240.00	3,240.00		3,240.00	0.00%
401 – 500	4,050.00		4,050.00	4,050.00		4,050.00	0.00%
501 – 600	4,860.00		4,860.00	4,860.00		4,860.00	0.00%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
601 – 700	5,670.00		5,670.00	5,670.00		5,670.00	0.00%
701 – 800	6,480.00		6,480.00	6,480.00		6,480.00	0.00%
801 – 900	7,290.00		7,290.00	7,290.00		7,290.00	0.00%
901 – 1,000	8,100.00		8,100.00	8,100.00		8,100.00	0.00%
1,001 – 1,500	12,152.00		12,152.00	12,152.00		12,152.00	0.00%
1,501 – 2,000	16,202.00		16,202.00	16,202.00		16,202.00	0.00%
Note: Additional charges for extension of hours beyond 11pm, 10% of scale fee plus 1% for each day of extension. Prices for larger capacities on application							
92. Animal Boarding Establishment							
Animal Boarding Establishments Act 1963							
(Animal Boarding Establishments Act 1963)							
Initial registration	210		210	210		210	0.00%
Renewal	130		130	130		130	0.00%
Note: Plus fee for approved veterinary or other specialist inspection, fee structure aligned to Department of Business Innovation & Skills Guidance							
93. Dangerous wild animals							
Dangerous Wild Animals Act 1976							
(Dangerous Wild Animals Act 1976)							
Initial registration	260		260	260		260	0.00%
Renewal	210		210	210		210	0.00%
Note: Plus fee for approved veterinary or other specialist inspection, fee structure aligned to Department of Business Innovation & Skills Guidance							
94. Performing Animals							
(Performing Animals (Regulations) Act 1925)							
Initial registration	104		104	104		104	0.00%
Renewal	50		50	50		50	0.00%
Certificate	21		21	21		21	0.00%

Environment & Enterprise Fees & Charges

Texts in Italic denote Statutory Fees

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT 20%	Total	Basic	VAT 20%	Total 2014/15	
Note: Plus fee for approved veterinary or other specialist inspection, fee structure aligned to Department of Business Innovation & Skills Guidance							
95. Riding Establishments							
(Riding Establishments Act 1964)							
Application	80		80	80		80	0.00%
Note: Plus fee for approved veterinary or other specialist inspection, fee structure aligned to Department of Business Innovation & Skills Guidance							
96. Scaffolding Licence							
Highways Act 1980							
Deposit (subject to highway damage)	104		104	104		104	0.00%
Initial 3 Months	104		104	104		104	0.00%
Renewal (per 3 months)	104		104	104		104	0.00%
97. Hoarding Licence							
Highways Act 1980							
Deposit (subject to highway damage)	104		104	104		104	0.00%
Initial 3 Months	104		104	104		104	0.00%
Renewal (per 3 months)	104		104	104		104	0.00%
Inspection of Hoarding (One time charge only)	52		52	52		52	0.00%

Children & Families Services Fees & Charges

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT	Total	Basic	VAT	Total	
	£	£	£	£	£	£	
1. Children's Centres							
(a) Toy Library Membership							
Family Membership per year	5.00	0.00	5.00	5.20	0.00	5.20	4.00%
(b) After School Clubs in Children Centres							
First Child	6.25	0.00	6.25	6.50	0.00	6.50	4.00%
Sibling	5.25	0.00	5.25	5.40	0.00	5.40	2.86%
(c) Room Hire							
Cost per Hour							
Room Size 1-10	11.00	0.00	11.00	11.40	0.00	11.40	3.64%
Room Size 11-20	17.50	0.00	17.50	18.20	0.00	18.20	4.00%
Room Size 21-30	21.00	0.00	21.00	21.80	0.00	21.80	3.81%
2. Holiday Play Schemes							
(a) Play scheme Charges - In Borough							
Short Day (8.30am to 4.30pm) - First Child	19.00	0.00	19.00	19.00	0.00	19.00	0.00%
Short Day (8.30am to 4.30pm) - Sibling	18.00	0.00	18.00	18.00	0.00	18.00	0.00%
Long Day (8.30am to 5.30pm session) - First Child	21.00	0.00	21.00	21.00	0.00	21.00	0.00%
Long Day (8.30am to 5.30pm session) - Sibling	20.00	0.00	20.00	20.00	0.00	20.00	0.00%
(b) Play scheme Charges - Out Of Borough							
Short Day (8.30am to 4.30pm) - First Child	22.50	0.00	22.50	23.40	0.00	23.40	4.00%
Short Day (8.30am to 4.30pm) - Sibling	21.50	0.00	21.50	22.30	0.00	22.30	3.72%
Long Day (8.30am to 5.30pm session) - First Child	24.50	0.00	24.50	25.40	0.00	25.40	3.67%
Long Day (8.30am to 5.30pm session) - Sibling	23.50	0.00	23.50	24.40	0.00	24.40	3.83%
3. Teachers' Centre							

Children & Families Services Fees & Charges

	Agreed charges 2013/14			Proposed charges 2014/15			% Change 2014/15
	Basic	VAT	Total	Basic	VAT	Total	
	£	£	£	£	£	£	
Room Hire Charges							
(a) Standard Rate							
Hall	71.00	0.00	71.00	71.00	0.00	71.00	0.00%
Seminar room (large)	45.50	0.00	45.50	45.50	0.00	45.50	0.00%
Seminar room (standard)	33.50	0.00	33.50	33.50	0.00	33.50	0.00%
Syndicate room (standard)	22.40	0.00	22.40	22.40	0.00	22.40	0.00%
Gymnasium	56.00	0.00	56.00	56.00	0.00	56.00	0.00%
(b) Evenings and Weekends							
Hall	95.00	0.00	95.00	95.00	0.00	95.00	0.00%
Seminar room (large)	63.50	0.00	63.50	63.50	0.00	63.50	0.00%
Seminar room (standard)	41.50	0.00	41.50	41.50	0.00	41.50	0.00%
Syndicate room (standard)	27.50	0.00	27.50	27.50	0.00	27.50	0.00%
Gymnasium	71.00	0.00	71.00	71.00	0.00	71.00	0.00%
(c) Public Holidays							
Hall	115.00	0.00	115.00	115.00	0.00	115.00	0.00%
Seminar room (large)	89.00	0.00	89.00	89.00	0.00	89.00	0.00%
Seminar room (standard)	54.50	0.00	54.50	54.50	0.00	54.50	0.00%
Syndicate room (standard)	39.80	0.00	39.80	39.80	0.00	39.80	0.00%
Gymnasium	94.50	0.00	94.50	94.50	0.00	94.50	0.00%